

BOARD OF SCHOOL DIRECTORS

BUSINESS/LEGISLATIVE SESSION

TUESDAY, AUGUST 15, 2023

7:00 PM

MINUTES

Call to Order	President Theresa Lydon called the meeting to order at 7:04 p.m.
Pledge	The meeting opened with the pledge to the flag.
Attendance	<p>Those present included: Mrs. Donahue, Ms. Evans, Mr. Hill, Ms. Lindsey, Mrs. Lydon, Mr. Raso, Mrs. Shaw and Ms. Snyder. Also present were Dr. William P. Stropkaj, Superintendent; Mr. Joseph A. Kubiak, Assistant to the Superintendent for Operations/Board Secretary; Mr. Michael Brungo, Solicitor; Dr. Shannon Varley, Assistant to the Superintendent for Student Achievement and Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary were present.</p> <p>Mr. LaPorte was absent.</p>
Board President's Report	BOARD PRESIDENT'S REPORT – Mrs. Theresa Lydon
Board Minutes	BOARD MINUTES <p>On the motion of Mrs. Shaw, seconded by Ms. Snyder, the Board approved the Work Session Minutes of June 13, 2023 and the Business/Legislative Minutes of June 20, 2023.</p> <p style="text-align: right;"><i>Motion carried 8-0</i></p> <p><u>FOR INFORMATION ONLY</u></p> <ul style="list-style-type: none">• Parkway West Career and Technology Center Report <i>Mrs. Annie Shaw</i><ul style="list-style-type: none">• First Meeting will be in September• SHASDA Report <i>Mr. Santo Raso</i>• PSBA/Legislative Report <i>Mrs. Theresa Lydon</i>• News from the Boroughs<ul style="list-style-type: none">• Green Tree – Octoberfest will take place in mid-September• Castle Shannon – Hamilton Park Renovations; Paving
Executive Session	Executive Session – Executive Session was held prior to this evenings Business/Legislative Meeting to discuss personnel matters.
Superintendent's Report	SUPERINTENDENT REPORT – Dr. William P. Stropkaj

Policy 107.2	<p>SECOND READING POLICY 107.2: COURSE SYLLABI</p> <p>On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 107.2: <i>Course Syllabi</i>.</p> <p><i>Motion carried 8-0</i></p>
Policy 150	<p>SECOND READING POLICY 150: TITLE I – COMPARABILITY OF SERVICES</p> <p>On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 150: <i>Comparability of Services</i>.</p> <p><i>Motion carried 8-0</i></p>
Policy 218.3	<p>SECOND READING POLICY 218.3: DISCIPLINE OF STUDENT CONVICTED/ADJUDICATED OF SEXUAL ASSAULT</p> <p>On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 218.3: <i>Discipline of Student Convicted/Adjudicated of Sexual Assault</i>.</p> <p><i>Motion carried 8-0</i></p>
Policy 810.1	<p>SECOND READING POLICY 810.1: SCHOOL BUS DRIVERS AND SCHOOL COMMERCIAL VEHICLE DRIVERS</p> <p>On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 810.1: <i>School Bus Drivers and School Commercial Vehicle Drivers</i>.</p> <p><i>Motion carried 8-0</i></p>
Policy 810.3	<p>SECOND READING POLICY 810.3: SCHOOL VEHICLE DRIVERS</p> <p>On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 810.3: <i>School Vehicle Drivers</i>.</p> <p><i>Motion carried 8-0</i></p>
Policy 903	<p>SECOND READING POLICY 903: PUBLIC PARTICIPATION IN BOARD MEETINGS</p> <p>On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 903: <i>Public Participation in Board Meetings</i>.</p> <p><i>Motion carried 8-0</i></p>
Policy 916	<p>SECOND READING POLICY 916: VOLUNTEERS</p>

Abolish Policies

AASA Learning
Learning Network

PD

On the motion of Ms. Lindsey, seconded by Mrs. Shaw, the Board approved the SECOND READING of Policy 916: *Volunteers*.

Motion carried 8-0

ABOLISHMENT OF POLICY

On the motion of Mr. Hill, seconded by Ms. Evans, the Board approved the abolishment of the following Policy:

Policy 255: *Educational Stability for Children in Foster Care*

Motion carried 8-0

AASA 2025 LEARNING NETWORK

On the motion of Mrs. Donahue, seconded by Ms. Evans, the Board approved the continued participation with the AASA 2025 Learning Network of which the Western PA Learning 2025 Alliance is a part of for the 2023/2024 school year. Total cost for participation is \$7,700.00 in which \$3,850.00 is being paid for by The Grable Foundation.

For Information Only

Participation in the AASA 2025 Learning Network will provide Professional Development for Administrators during the 2023/2024 school year. The cost is the same as the 2022/2023 school year.

Motion carried 8-0

PROFESSIONAL DEVELOPMENT

On the motion of Mrs. Donahue, seconded by Ms. Evans, the Board approved the following Professional Development request:

Dr. William P. Stropkaj	National Conference on Education	\$7,800.00 (total for both)
Mr. Joseph A. Kubiak	Presented by AASA	
	San Diego, California	
	February 15 – 17, 2024	

For Information Only

The Grable Foundation will be covering \$5,000.00 of the cost of the AASA National Conference on Education for Dr. Stropkaj and Mr. Kubiak. Total District funds requested is \$2,800.00.

Motion carried 8-0

- Dr. Stropkaj went into detail about The Grable Foundation is and what they do.
- A discussion was had regarding Professional Development.

Education Report

Title I Non-Public

EDUCATION REPORT – Mrs. Tamara Donahue

TITLE I NON-PUBLIC SCHOOL AGREEMENT BETWEEN KEYSTONE OAKS SCHOOL DISTRICT AND THE ALLEGHENY INTERMEDIATE UNIT

On the motion of Mrs. Donahue, seconded by Ms. Lindsey, the Board approved the Agreement between Keystone Oaks School District and the Allegheny Intermediate Unit in the amount of \$7,199.00 for Non-Public Title I Instructional Services for the Diocese of Pittsburgh Schools and in the amount of \$7,199.00 for Non-Public Title I Instructional Services for South Hills Catholic Academy.

For Information Only

These funds are the required non-public shares of the district's allocation.

Motion carried 8-0

Title IIA

TITLE IIA NON-PUBLIC SCHOOL AGREEMENT BETWEEN KEYSTONE OAKS SCHOOL DISTRICT AND THE ALLEGHENY INTERMEDIATE UNIT

On the motion of Mrs. Donahue, seconded by Ms. Lindsey, the Board approved the agreement between Keystone Oaks School District and the Allegheny Intermediate Unit in the amount of \$6,383.60 for Title IIA Non-Public School Professional Development Services for the Diocese of Pittsburgh.

For Information Only

These funds are the required non-public shares of the District's allocation.

Motion carried 8-0

Pupil Personnel Report

PUPIL PERSONNEL REPORT – Dr. William P. Stropkaj

2023/2024 LEA Agreement

2023/2024 LOCAL EDUCATION AGENCY LETTER OF AGREEMENT

On the motion of Mrs. Donahue, seconded by Mrs. Shaw, the Board approved the Pennsylvania's Education for Children and Youth Experiencing Homelessness (ECYEH) Program Roles and Responsibilities Letter of Agreement.

Motion carried 8-0

Watson Institute

THE WATSON INSTITUTE SERVICE AGREEMENT

	<p>On the motion of Mrs. Donahue, seconded by Mrs. Shaw, the Board approved the Service Agreement between The Watson Institute and the Keystone Oaks School District for the 2023/2024 school year.</p> <p><i>Motion carried 8-0</i></p>
Addendum to Agreement	<p>ADDENDUM TO THE SCHOOL SERVICES AGREEMENT</p> <p>On the motion of Mrs. Donahue, seconded by Mrs. Shaw, the Board approved the Addendum to the School Services Agreement between Associated Occupational Therapists, Inc. and the Keystone Oaks School District to add Physical Therapy Services.</p> <p><i>Motion carried 8-0</i></p>
Wesley Schools	<p>WESLEY SCHOOLS – EXTENDED SCHOOL YEAR 2023</p> <p>On the motion of Mrs. Donahue, seconded by Mrs. Shaw, the Board approved the Enrollment Agreement between Wesley Schools Extended School Year 2023 and the Keystone Oaks School District.</p> <p><u>For Information Only</u></p> <p>Three (3) District students participated in the Extended School Year 2023 at Wesley Schools.</p> <p><i>Motion carried 8-0</i></p>
The Bradley Center	<p>THE BRADLEY CENTER</p> <p>On the motion of Mrs. Donahue, seconded by Mrs. Shaw, the Board approved the 2023/2024 Agreement for Educational Services Agreement between the Bradley Center and the Keystone Oaks School District.</p> <p><i>Motion carried 8-0</i></p>
ACLD	<p>ACLD TILLOTSON SCHOOL</p> <p>On the motion of Mrs. Donahue, seconded by Mrs. Shaw, the Board approved the Service Agreement between ACLD Tillotson School and the Keystone Oaks School District for the 2023/2024 school year.</p> <p><i>Motion carried 8-0</i></p>
Communications Report	<p>COMMUNICATIONS REPORT – Ms. Raeann Lindsey</p>
Redford Photography	<p>REDFORD PHOTOGRAPHY</p> <p>On the motion of Ms. Lindsey, seconded by Ms. Evans, the Board approved Redford Photography as the Keystone Oaks School District portrait photographer for the 2023/2024 and 2024/2025 school years.</p>

Motion carried 8-0

Vizion Media

VIZION MEDIA

On the motion of Ms. Lindsey, seconded by Mrs. Donahue, the Board approved the contract with Vizion Media Photography for the 2023/2024 school year. The cost of the contract is \$10,500 and will include professional photography services for approximately 40 elementary, middle and high school events as well as a training/internship program for students to receive professional photography training. Photos will be provided to all yearbook sponsors and to district administration to use for public relations purposes.

- A discussion was had regarding Vizion Media.

Motion carried 8-0

Personnel Report

PERSONNEL REPORT – Mrs. Theresa Lydon

Resignations

RESIGNATIONS

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board accepted the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jennifer Freese	Secretary – Accounts Payable/Athletics	August 4, 2023
Matthew Richert	Teacher – Special Education – HS	August 7, 2023
Samantha Sekanik	Teacher – Special Education	August 1, 2023
Denise Tunney	Paraprofessional – Dormont Elementary	August 18, 2023

Motion carried 8-0

Appointments

APPOINTMENTS

1. Professional Employees

On the motion of Mrs. Lydon, seconded by Mr. Hill, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved the employment of:

Carly Bindas

Teacher – Special Education - Myrtle

Effective – August 21, 2023

Salary- \$56,500.00 (M, Step 7)

Brandi Forster

Teacher – ESL (Districtwide)

Effective – August 21, 2023
Salary - \$48,000.00 (B, Step 2)

Steven Hrvatin

Teacher – Special Education - Dormont
Effective – August 21, 2023
Salary – \$60,500.00 (B+24, Step 10)

Robert Mays

Teacher – Business, Computer, and Information Technology – High School
Effective – August 21, 2023
Salary - \$66,000.00 (M, Step 13)

Morgan Metzger

School Psychologist (Districtwide)
Effective – August 21, 2023
Salary- \$52,500.00 (M+24, Step 4)

Emily Milbert

Teacher – Gifted
Effective – August 21, 2023
Salary – \$49,500.00 (B+24, Step 3)

Kaleigh Ruggiero

Teacher – Special Education – Myrtle
Effective – August 21, 2023
Salary – \$53,500.00 (M, Step 5)

Motion carried 8-0

2. Secretary

On the motion of Mrs. Lydon, seconded by Mrs. Shaw, in compliance with ***The Keystone Oaks Educational Support Personnel Association/PSEA/NEA 2022-2025***, the Board approved the employment of:

Marlo Marasco

Secretary to the Director of Pupil Services
Effective – July 31, 2023
Salary - \$36,810.00 (pro-rated)

Motion carried 8-0

3. Paraprofessionals

On the motion of Mrs. Lydon, seconded by Mrs. Shaw, in compliance with ***The Keystone Oaks Educational Support Personnel Association/PSEA/NEA 2022-2025***, the Board approved the employment of:

Robyn Romfola

Paraprofessional – Dormont
Effective – August 21, 2023
Salary – \$15.34/per hour

Victoria Salemme

Paraprofessional – Aiken
Effective – August 21, 2023
Salary – \$15.34/per hour

Zachary Smith

Paraprofessional – Aiken
Effective – August 21, 2023
Salary – \$15.34/per hour

Motion carried 8-0

4. Custodians

On the motion of Mrs. Lydon, seconded by Mrs. Shaw, in compliance with the ***Service Employees' International Union Local 32BJ Collective Bargaining Agreement 2021 – 2026***, the Board approved the employment of:

Michael Jancy

Custodian
Effective – July 14, 2023
Salary - \$31,101.34

Michael McCombs

Custodian
Effective – July 14, 2023
Salary - \$31,101.34

Motion carried 8-0

5. Long Term Substitutes

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved the employment of the following long term substitutes:

Abbey Bordone

Teacher – Math – High School
Effective – August 21, 2023 (full year)
Salary - \$47,000.00 (B, Step 1)

Danielle Brandt

Teacher – Special Education – Middle School
Effective – August 21, 2023 (First Semester of the 2023/2024 school year)
Salary - \$48,000 (M, Step 1) (pro-rated)

Olivia Pietropola

Teacher – Kindergarten - Aiken
Effective – August 21, 2023 (full year)
Salary – \$47,000.00 (B, Step 1)

Kathryn Robinson

Teacher – English – High School
Effective – August 21, 2023 (First Semester of the 2023/2024 school year)
Salary - \$47,000.00 (B, Step 1) (pro-rated)

Motion carried 8-0

6. Short Term Substitutes

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approved the employment of the following short term substitutes:

Aubrey Garvin

Teacher – Aiken – Kindergarten
Effective – August 21, 2023 – November 14, 2023
Salary - \$130.00/per day

Jessica Monaco

Teacher – ESL – Aiken
Effective – August 21, 2023 – November 14, 2023
Salary - \$130.00/per day

Motion carried 8-0

7. Food Service Personnel

On the motion of Mrs. Lydon, seconded by Mr. Hill, the Board approved the following individuals as Food Service employees for the 2023/2024 school year:

<u>Name</u>	<u>Hourly Wage</u>
Beth Arch	\$13.00
Bridgette Battung	\$13.39
Ryan Briggs	\$21.56
Dahlia Burke-Johnson	\$13.39
Dolores Colaizzi	\$13.65
Christina Conn	\$15.97
Lyssa Glaze	\$14.16

Betsy Guiffre	\$13.00
Amanda Henry	\$13.39
Melanie Kessler	\$15.97
Barbara Maide	\$14.42
Irene Massawe	\$13.00
Christine Mills	\$13.39
Monique Nowacki	\$13.39
Nicole Paris	\$13.39
Susan Pavlik	\$16.48
Barb Routh	\$14.42
Stephanie Rupp	\$14.94
Elena Shefler	\$13.39
Michelle Stepein	\$13.00
Jodi Uhron	\$14.94
Jon Voye	\$13.39

Motion carried 7-0-1

8. Approval of Activity Stipends

On the motion of Mrs. Lydon, seconded by Ms. Snyder, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved the following individuals for the 2023/2024 school year:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
Basketball, Girls (V)	Head Coach	James Feeney	\$6,500.00
	Assistant	Mike Orosz	\$3,250.00
Marching Band	Assistant	Kamran Mian	\$4,250.00
	Assistant	Megan Bonenberger	\$4,250.00

Motion carried 8-0

GRADE LEVEL/DEPARTMENT LEADERS 2023/2024 SCHOOL YEAR

On the motion of Mrs. Lydon, seconded by Mrs. Donahue, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved the following individuals be approved for the 2023/2024 school year:

<u>Grade Level/Department Leader</u>	<u>Name</u>	<u>Compensation</u>
Kindergarten	Mary Poe	\$2,250.00
First	Kellie Dawson	\$2,250.00
Second	Shannan Turner	\$2,250.00
Third	Jamie Barbin	\$2,250.00

Grade Level/Dept.
Leaders

Fourth English/Language Arts and Social Studies	Jennifer Harke	\$2,250.00
Fourth Mathematics and Science	Kristie Rosgone	\$2,250.00
Fifth English/Language Arts and Social Studies	Jennifer Harke	\$2,250.00
Fifth Mathematics and Science	Kristie Rosgone	\$2,250.00
Middle School English/Language Arts	Lisa McMahon	\$2,250.00
Middle School Mathematics	Pat Falsetti	\$2,250.00
English 9 - 12	Jennifer Bogdanski	\$2,250.00
Mathematics 9 - 12	Kevin Gallagher	\$2,250.00
Science 6 - 12	Tricia Kreitzer	\$2,250.00
Social Studies/Secondary ESL 6 – 12	Mark Kopper	\$2,250.00
Special Education K – 5	Megan Disher	\$2,250.00
Special Education 6 – 8	Adam Brown	\$2,250.00
Special Education 9 – 12	Michael Orsi	\$2,250.00
STEAM/Computer and Data Science/ Technology Education K - 12	Kevin Gallagher	\$2,250.00
Humanities (Art and Music) K -12	Rob Naser	\$2,250.00
Wellness (Physical Education and Family Consumer Science) K - 12	Steve McCormick	\$2,250.00
Library/Career Advisor/Business/ World Language K – 12	Allyson Hepler	\$2,250.00
Student Services (Counselors/ Psychologists/Nurses/Mental Health Therapists) K – 12	Heather Hardy	\$1,125.00
	Stephen Hope	\$1,125.00

Motion carried 8-0

Tenure – August

TENURE - AUGUST

On the motion of Mrs. Lydon, seconded by Ms. Evans, the Board recognized the following individuals as having completed the requirements according to the Commonwealth of Pennsylvania and achieving tenure on August 24, 2023 with a Professional Contract:

Megan Disher	Dormont
Pamela Gianoglio	High School
Matthew Richert	High School

Motion carried 8-0

Tenure – September

TENURE - SEPTEMBER

On the motion of Mrs. Lydon, seconded by Ms. Evans, the Board recognized the following individuals as having completed the requirements according to the Commonwealth of Pennsylvania and achieving tenure on September 1, 2023 with a Professional Contract:

Richelle Davis	Myrtle
Georgia Athans	Aiken

Motion carried 8-0

FMLA

FAMILY AND MEDICAL LEAVE

On the motion of Mrs. Lydon, seconded by Mr. Raso, the Board approved the following individual for Family and Medical Leave:

Employee #4872 – August 21, 2023 – November 14, 2023

Motion carried 8-0

Finance Report

FINANCE REPORT – Mr. Nafis Hill

Accounts Payable

ACCOUNTS PAYABLE APPROVAL LISTS THROUGH JUNE 30, 2023

On the motion of Mrs. Shaw, seconded by Ms. Lindsey, the Board approved of the following Accounts Payable lists as presented in the *Finance Package*:

- | | |
|--|--------------|
| A. General Fund as of June 30, 2023 (Check No. 69686-69867) | \$867,147.41 |
| B. Food Service Fund as of June 30, 2023 (Check No. 9754-9758) | \$17,878.00 |
| C. Athletics as of June 30, 2023 (Check No. 3448-3455) | \$13,630.78 |
| D. Capital Reserve as of June 30, 2023 (None) | \$0.00 |

TOTAL	\$898,656.19
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Motion carried 8-0

Accounts Payable

ACCOUNTS PAYABLE APPROVAL LISTS THROUGH JULY 31, 2023

On the motion of Mrs. Shaw, seconded by Ms. Lindsey, the Board approved of the following Accounts Payable lists as presented in the *Finance Package*:

- | | |
|--|----------------|
| A. General Fund as of July 31, 2023 (Check No. 69868-70085) | \$1,309,695.88 |
| B. Food Service Fund as of July 31, 2023 (Check No. 9759-9762) | \$5,869.10 |
| C. Athletics as of July 31, 2023 (Check No. 3456-3464) | \$6,066.31 |
| D. Capital Reserve as of July 31, 2023 (None) | \$0.00 |

TOTAL \$1,321,631.29

Motion carried 8-0

FOR INFORMATION ONLY**I. EXPENDITURE/REVENUE 2022 – 2023 BUDGET to ACTUAL / PROJECTION**

ACCT	DESCRIPTION	2022-2023 BUDGET TOTAL	2022-2023 12 MONTH JUNE/ACTUAL	MONTH END + ESTIMATE PROJECTION	OVER (UNDER) BUDGET
Revenue					
6000	Local Revenue Sources	\$ 32,605,235	\$ 34,607,388	\$ 34,657,388	\$ 2,052,153
7000	State Revenue Sources	\$ 12,384,162	\$ 12,972,597	\$ 13,002,597	\$ 618,435
8000	Federal Revenue Sources	\$ 3,179,907	\$ 1,803,281	\$ 3,185,549	\$ 5,642
Total Revenue		\$ 48,169,304	\$ 49,383,266	\$ 50,845,535	\$ 2,676,231
					(OVER) UNDER BUDGET
Expenditures					
100	Salaries	\$ 18,900,284	\$ 16,773,821	\$ 18,891,536	\$ 8,748
200	Benefits	\$ 12,181,398	\$ 10,405,601	\$ 12,081,571	\$ 99,827
300	Professional/Technical Services	\$ 2,074,087	\$ 1,922,380	\$ 1,988,975	\$ 85,112
400	Property Services	\$ 1,303,987	\$ 1,329,079	\$ 1,332,717	\$ (28,730)
500	Other Services	\$ 5,494,138	\$ 5,024,103	\$ 5,457,262	\$ 36,876
600	Supplies/Books	\$ 1,664,642	\$ 1,729,565	\$ 1,774,032	\$ (109,390)
700	Equipment/Property	\$ 463,355	\$ 547,528	\$ 550,528	\$ (87,173)
800	Other Objects	\$ 225,450	\$ 204,240	\$ 216,190	\$ 9,260
900	Other Financial Uses	\$ 6,155,158	\$ 6,961,397	\$ 7,207,725	\$ (1,052,567)
Total Expenditures		\$ 48,462,499	\$ 44,897,714	\$ 49,500,536	\$ (1,038,037)
Revenues exceeding Expenditures		\$ (293,195)	\$ 4,485,552	\$ 1,344,999	\$ 1,638,194
Other Financing Sources/(Uses)					
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -	\$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF JULY 31, 2023

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 07/01/2023	\$ 213,848.78	\$ 6,091.99
Deposits	\$ 163.08	\$ 3.34
Subtotal	\$ 214,011.86	\$ 6,095.33
Expenditures	\$ -	\$ 1,175.00
Cash Balance - 07/31/2023	\$ 214,011.86	\$ 4,920.33

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF JULY 31, 2023

	BALANCE
GENERAL FUND	
FNB BANK	\$ 1,365,345
PAYROLL (pass-thru account)	\$ 6,316
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 4,920
PLGIT	\$ 7,470,978
FNB MONEY MARKET	\$ 1,633,580
PSDLAF	\$ 169,042
INVEST PROGRAM	\$ 188,898
OTHER POST-EMPLOYMENT BENEFITS	\$ 2,058,575
COMPENSATED ABSENCES	\$ 446,147
	\$ 13,343,801
CAFETERIA FUND	
FNB BANK	\$ 956,328
PLGIT	\$ 1,046,915
	\$ 2,003,243
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 42,806
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 836
	\$ 43,642
GRAND TOTAL	\$ 15,390,686

Buildings, Grounds & Transportation Report

Change Order – Tennis Courts

Adjournment

BUILDINGS, GROUNDS & TRANSPORTATION REPORT – Mr. Santo Raso

CHANGE ORDER – TENNIS COURTS

On the motion of Mr. Raso, seconded by Ms. Lindsey, the Board retroactively approved Change Order #1 dated July 26, 2023 between AstroTurf Corporation and the Keystone Oaks School District in the amount of \$41,176.00.

- A discussion was had regarding the Change Order for the Tennis Courts.

Motion carried 8-0

ADJOURNMENT

On the motion of Ms. Lindsey, seconded by Mrs. Donahue, the meeting was adjourned at 7:34 p.m.

Motion passed 8-0

Respectfully submitted,

Joseph A. Kubiak
Board Secretary

Maureen S. Myers
Assistant Board Secretary

KEYSTONE OAKS SCHOOL DISTRICT

Policy Guide



Policy No. 107.2

Section PROGRAMS

Title COURSE SYLLABI

Adopted AUGUST 21, 1989

Last Revised APRIL 18, 2017;
FEBRUARY 16, 1998

POLICY NO. 107.2 COURSE SYLLABI		
Section 1	<p><u>Purpose</u></p> <p>A syllabus shall be prepared for each course of study adopted by the Board in order to direct and assist the professional staff, the students and persons in parental relation <u>parents/guardians</u> toward the attainment of objectives sought by that course of study.</p>	
Section 2	<p><u>Guidelines</u></p> <p>Each course syllabus shall contain, as appropriate to the course of study:</p> <ol style="list-style-type: none">A written statement of goals to be achieved by students.Overview of significant instructional units and/or projects.Supplies/materials needed, including name of any textbook(s).Homework expectations.Special experiences, such as field trips.Procedures for student assessment.Teacher contact information.	

	<p style="text-align: center;">POLICY NO. 107.2 COURSE SYLLABI</p> <p>h. District's mission statement.</p> <p>Each course syllabus shall be construed as providing a basic framework for the course of study. Within this framework, each teacher shall follow the course syllabus to best meet the needs of students as designed.</p> <p>All course syllabi must be completed by the last in-service day prior to the first day of school and submitted to the Director of Curriculum, Instruction, Assessment, and Staff Development Assistant to the Superintendent for Student Achievement.</p>	
Section 3	<p><u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall facilitate the preparation of course syllabi by teachers and shall develop a plan for such preparation which includes:</p> <ol style="list-style-type: none"> a. The participation of appropriate staff members and resource personnel. b. Continuing research in instructional methods, materials, activities and state and national standards. c. Systematic review of all syllabi to ensure their continuing usefulness in achieving established goals. d. A system of administrative review to ensure that syllabi are being followed by teaching staff members to the degree of conformity desired. <p>Copies of all current syllabi shall be kept electronically by the Director of Curriculum, Instruction, Assessment, and Staff Development Assistant to the Superintendent for Student Achievement and on the district website posted in each teacher's Google Classroom or a similar platform.</p> <p>Previously Revised: April 18, 2017; February 16, 1998</p>	

Policy Guide

Policy No. 150Section PROGRAMSTitle TITLE I – COMPARABILITY OF SERVICESAdopted MAY 22, 2018

Last Revised _____

POLICY NO. 150 TITLE I – COMPARABILITY OF SERVICES		
Section 1	<p><u>Purpose</u></p> <p>The equivalent distribution of district resources is one means the District shall use to ensure all students receive a quality education. This policy demonstrates the district's commitment to ensure that no discrimination occurs in the distribution of resources funded by state and local sources, regardless of the receipt of federal funds.</p>	
Section 2	<p><u>Authority</u></p> <p>The Board directs that each district school receiving Title I funds must use state and local funds to provide services that, taken as a whole, are at least comparable to services in those schools in the District that do not receive Title I funds.</p> <p>If all schools in the District receive Title I funds, the Board directs that state and local funds shall be used to provide services that, taken as a whole, are substantially comparable in each school.</p> <p>The Board acknowledges that comparability of services may be measured on a grade-span by grade-span basis or a school-by-school basis using the current formula provided by the Bureau of Federal Programs of the PA Department of Education.</p>	<p>20 U.S.C. 6321</p> <p>20 U.S.C. 6321</p>

	<p style="text-align: center;">POLICY NO. 150 TITLE I – COMPARABILITY OF SERVICES</p>	
Section 3	<p><u>Definition</u></p> <p>For purposes of this policy, grade span is defined as a similar two-grade span difference or less. For example, a grade span of K-2 to K-4, not a grade span of K-2 to K-5.</p>	
Section 4	<p><u>Delegation of Responsibility</u></p> <p>If the District has more than one (1) building per grade span, the Federal Programs Coordinator shall complete a Detailed School Data Sheet. Regardless of buildings per grade span, the Federal Programs Coordinator shall annually complete a Comparability Assurance Form to provide written assurance of equivalence among schools in regards to services, including the provision of curriculum materials; instructional supplies; and teachers, administrators and other staff.</p>	
Section 5	<p><u>Guidelines</u></p> <p><u>Allowable Exclusions</u></p> <p>For the purposes of determining comparability, the District may exclude:</p> <ol style="list-style-type: none"> 1. State and local funds expended for language instruction education programs. 2. Excess costs associated with providing services to students with disabilities. 3. UnpredictableUnexpected changes in enrollment or personnel assignments occurring after the beginning of the school year. 4. Other expenditures from supplemental state or local funds consistent with the intent of Title I. <p><u>Complaints</u></p> <p>Complaints by individuals and organizations regarding implementation of equivalence between schools shall be processed in accordance with Board policy.</p>	<p>20 U.S.C. 6321</p> <p>Pol. 140</p> <p>Pol. 103.1, 113, 114</p> <p>Pol. 906, 906.1</p>

	<p style="text-align: center;">POLICY NO. 150 TITLE I – COMPARABILITY OF SERVICES</p> <p>References:</p> <p>Elementary and Secondary Education Act – 20 U.S.C. Sec. 6321</p> <p>Board Policy – 103.1, 113, 114, 140, 906,906.1</p>	
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Policy Guide

Policy No. 218.3Section PUPILSTitle DISCIPLINE OF STUDENT
CONVICTED/ADJUDICATED
OF SEXUAL ASSAULT

Adopted _____

Last Revised _____

POLICY NO. 218.3 DISCIPLINE OF STUDENT CONVICTED/ADJUDICATED OF SEXUAL ASSAULT		
Section 1	<p><u>Purpose</u></p> <p>The Board recognizes the importance of a safe school environment for students who are victims of sexual assault. This policy addresses disciplinary requirements for a student convicted or adjudicated delinquent of sexual assault upon another district student.</p>	SC 1318.1
Section 2	<p><u>Definitions</u></p> <p>Conviction – means the finding of guilty by a judge or a jury or the entry of a plea of guilty or nolo contendere for sexual assault whether or not judgment of sentence has been imposed.</p> <p>School setting – means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.</p> <p>School-sponsored activity – means any assemblies, field trips, class trips, graduation ceremonies, athletics, extracurricular activities, clubs, groups, teams or any activities sponsored, held or approved by the District.</p> <p>Sexual assault – means any of the following offenses:</p> <ol style="list-style-type: none"> 1. Rape. 	<p>SC 1318.1</p> <p>SC 1318.1</p> <p>SC 1318.1</p> <p>SC 1318.1</p> <p>18 Pa. C.S.A. 3121</p>

	<p style="text-align: center;">POLICY NO. 218.3 DISCIPLINE OF STUDENT CONVICTED/ADJUDICATED OF SEXUAL ASSAULT</p>	
	<p>2. Statutory sexual assault.</p>	18 Pa. C.S.A. 3122.1
	<p>3. Involuntary deviate sexual intercourse.</p>	18 Pa. C.S.A. 3123
	<p>4. Sexual assault.</p>	18 Pa. C.S.A. 3124.1
	<p>5. Aggravated indecent assault.</p>	18 Pa. C.S.A. 3125
	<p>6. Indecent assault.</p>	18 Pa. C.S.A. 3126
Section 3	<p><u>Authority</u></p> <p>The Board shall comply with the disciplinary requirements established by state law regarding students who have been convicted or adjudicated delinquent of sexual assault upon another student enrolled in this District, regardless of whether the sexual assault took place inside or outside of the school setting.</p>	<p>SC 1318.1 Pol. 218, 233</p>
Section 4	<p><u>Delegation of Responsibility</u></p> <p>A student, or the person in parental relation of the student, who is convicted of sexual assault upon another student enrolled in this District shall be required to notify the Superintendent or designee of the conviction no later than seventy-two (72) hours after the conviction.</p> <p>Upon report of a conviction or adjudication of sexual assault upon a district student, the Superintendent or designee shall take one (1) of the following actions against the convicted or adjudicated student:</p>	<p>SC 1318.1</p>
	<p>1. Recommend that the Board expel the student, in accordance with law and Board policy.</p>	Pol. 233
	<p>2. Transfer the student to an alternative education program.</p>	
	<p>3. Reassign the student to another school or educational program within the District.</p>	

<p>Section 5</p>	<p style="text-align: center;">POLICY NO. 218.3 DISCIPLINE OF STUDENT CONVICTED/ADJUDICATED OF SEXUAL ASSAULT</p> <p>If the convicted or adjudicated student has already been expelled, transferred or reassigned, or if the victim does not attend the same school, no additional action regarding expulsion, transfer or reassignment is required by the District. Although action is not required, the District maintains the authority to make an alternative assignment or provide alternative educational services during or after an expulsion at the discretion of the Superintendent or designee.</p> <p>Upon report of a conviction or adjudication of sexual assault upon a district student that occurred in the school setting, the Superintendent or designee shall notify the Title IX Coordinator to determine whether the incident has been addressed in accordance with applicable Board policy.</p> <p><u>Guidelines</u></p> <p>In the case of a student with a disability, including a student for whom an evaluation is pending, prior to implementing any disciplinary removal or considering a change of placement for the student, the district shall coordinate with the student's Individualized Education Program (IEP) team and take all steps required to comply with state and federal laws and regulations, and Board policies.</p> <p>The District shall ensure that the convicted or adjudicated student is prohibited from taking part in the following activities at the same time as the victim:</p> <ol style="list-style-type: none"> 1. Being educated in the same school building. 2. Being transported on the same school vehicle. 3. Participating in the same school-sponsored activity. <p><u>Return of Student to School</u></p> <p>The District may return the student who is expelled, transferred or reassigned, to the student's originally assigned school if one (1) of the following circumstances occur:</p> <ol style="list-style-type: none"> 1. The victim is no longer enrolled in the District. 	<p>SC 1318.1</p> <p>Pol. 103, 252</p> <p>SC 1318.1 20 U.S.C. 1400 et seq 34 CFR Part 300 Pol. 103.1, 113.1, 113.2, 113.3</p> <p>SC 1318.1</p> <p>SC 1318.1</p>
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	<p style="text-align: center;">POLICY NO. 218.3 DISCIPLINE OF STUDENT CONVICTED/ADJUDICATED OF SEXUAL ASSAULT</p> <p>2. The conviction or adjudication has been reversed and is not pending appeal.</p> <p><u>Transfer Students</u></p> <p>When the District receives a student who transfers from a public or private school during or after an expulsion period for an act or offense involving a sexual assault conviction or adjudication, the District may assign that student to an alternative assignment or may provide alternative education services.</p> <p>References:</p> <p>PA School Code – 24 P.S. Sec. 1318.1</p> <p>PA Crimes and Offenses – 18 Pa. C.S.A. Sec. 3121, 3122.1, 3123, 3124.4, 3125, 3126</p> <p>Education of Individuals with Disabilities– 20 U.S.C. Sec. 1400 et seq</p> <p>Assistance to States for Education of Children with Disabilities – 34 CFR Part 300</p> <p>Board Policy – Pol. 103, 103.1, 113.1, 113.2, 113.3, 200, 218, 233, 252</p>	<p>SC 1318.1 Pol. 200</p>
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Policy Guide



Title **SCHOOL BUS DRIVERS**
AND SCHOOL COMMERCIAL
VEHICLE DRIVERS

Adopted OCTOBER 22, 2019

Last Revised

	<p style="text-align: center;">POLICY NO. 810.1 SCHOOL BUS DRIVERS AND SCHOOL COMMERCIAL VEHICLE DRIVERS</p>	
Section 1	<p><u>Purpose</u></p> <p>The Board recognizes that an employee must be fit to operate a school bus and commercial motor vehicle to ensure the health and safety of students being transported. The Board also recognizes that an employee impaired by drugs or alcohol who operates district vehicles or transports students poses significant risks to the safety of students and others.</p>	
Section 2	<p><u>Definitions</u></p> <p>The following words and phrases, when used in this policy, shall have the meaning given to them in this section:</p> <p>A covered driver shall include any district employee who drives, operates or is in the actual physical control or movement of a school bus or a commercial motor vehicle owned, leased or operated by the School District. The term includes drivers and mechanics who operate such vehicles, including full-time, regularly employed individuals; leased drivers; and independent owner-operator contractors who are directly employed by or under lease to the district or who operate a bus or commercial motor vehicle owned or leased by the District.</p> <p>Commercial motor vehicle - a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the vehicle:</p>	<p>49 CFR 382.107</p> <p>49 CFR 382.107</p>

	<p style="text-align: center;">POLICY NO. 810.1 SCHOOL BUS DRIVERS AND SCHOOL COMMERCIAL VEHICLE DRIVERS</p> <ol style="list-style-type: none"> 1. Has a gross combination weight rating or gross combination weight of 26,001 or more pounds, whichever is greater, inclusive of towed unit(s) with a gross vehicle weight rating or gross vehicle weight of more than 10,000 pounds, whichever is greater; 2. Has a gross vehicle weight rating or gross vehicle weight of 26,001 or more pounds, whichever is greater; 3. Is designed to transport sixteen (16) or more passengers, including the driver; or 4. Is transporting hazardous materials and is required to be placarded. <p>Driving – operating a commercial motor vehicle or motor carrier vehicle on a highway, with the motor running, including while the commercial motor vehicle or motor carrier vehicle is temporarily stationary because of traffic, a traffic control device or other momentary delay. The term does not include operating a commercial motor vehicle or motor carrier vehicle with or without the motor running if the driver moved the vehicle to the side of or off of a highway and halted in a location where the vehicle can safely remain stationary.</p> <p>Electronic device – an electronic device includes, but is not limited to, a cellular telephone, personal digital assistant, pager, computer or any other device used to input, write, send, receive or read text.</p> <p>Mobile telephone – a mobile communication device which uses a commercial mobile radio service.</p> <p>Safety-sensitive functions include all on-duty functions performed from the time a driver begins work or is required to be ready to work until s/he is relieved from work and all responsibility for performing work. It includes driving; waiting to be dispatched; inspecting and servicing equipment; supervising, performing or assisting in loading and unloading; repairing or obtaining and waiting for help with a disabled vehicle; and performing other requirements related to accidents.</p>	<p>49 CFR 392.80 75 Pa. C.S.A. 1621, 1622</p> <p>75 Pa. C.S.A. 1621</p> <p>75 Pa. C.S.A. 1622</p> <p>49 CFR 382.107</p>
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	<p style="text-align: center;">POLICY NO. 810.1 SCHOOL BUS DRIVERS AND SCHOOL COMMERCIAL VEHICLE DRIVERS</p> <p>School bus means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities.</p> <p>Texting - manually entering alphanumeric text into or reading text from an electronic device. The following shall apply:</p> <ol style="list-style-type: none"> 1. The term includes, but is not limited to, short message service, emailing, instant messaging, a command or request to access an Internet web page, pressing more than a single button to initiate or terminate a voice communication using a mobile telephone or engaging in any other form of electronic text retrieval or entry, for present or future communication. 2. The term does <u>not</u> include: <ol style="list-style-type: none"> a) Inputting, selecting or reading information on a global positioning system or navigation system. b) Pressing a single button to initiate or terminate a voice communication using a mobile telephone. c) Using a device capable of performing multiple functions, including, but not limited to, fleet management systems, dispatching devices, citizens band radios and music players, for a purpose that is not prohibited by law. <p>Use a handheld mobile telephone or other electronic device –</p> <ol style="list-style-type: none"> 1. Using at least one (1) hand to hold a mobile telephone to conduct a voice communication. 2. Dialing or answering a mobile telephone by pressing more than a single button. 3. Reaching for a mobile telephone in a manner that requires a driver to maneuver so that the driver is no 	<p>75 Pa. C.S.A. 102</p> <p>75 Pa. C.S.A. 1621</p> <p>75 Pa C.S.A. 1622</p>
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	<p style="text-align: center;">POLICY NO. 810.1 SCHOOL BUS DRIVERS AND SCHOOL COMMERCIAL VEHICLE DRIVERS</p> <p style="text-align: center;">longer in a seated driving position, restrained by a seat belt.</p> <p>Section 3 <u>Authority</u></p> <p>The Board shall implement a drug use and alcohol misuse prevention program for employees who are required to hold a commercial driver’s license and who perform safety-sensitive functions in accordance with federal and state laws and regulations.</p> <p>All contracted transportation providers shall implement a drug use and alcohol misuse prevention program in accordance with federal law and regulations.</p> <p>Covered drivers shall observe all state and federal laws and Pennsylvania Department of Transportation regulations governing traffic safety and school bus and commercial motor vehicle operation.</p> <p>The Board prohibits covered drivers from texting and from using a handheld mobile telephone or other electronic device while driving a school bus or commercial motor vehicle except when it is necessary to communicate with law enforcement officials or other emergency services.</p> <p>Section 4 <u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy and the requirements of law, which include the following components:</p> <ol style="list-style-type: none"> 1. Selecting and contracting with a qualified medical review officer, substance abuse professional, a certified laboratory and other service agents as necessary. 2. Establishment of procedures for required testing of covered drivers. 3. Maintenance of the confidentiality of all aspects of the testing process. 	<p>49 CFR Part 40, 382 49 U.S.C. 31306 67 PA Code 229.14</p> <p>Pol. 818</p> <p>49 CFR 392.80 75 Pa. C.S.A. 1621, 3316 49 CFR 392.82</p> <p>49 CFR 40.15</p> <p>49 CFR 382.105</p> <p>49 U.S.C. 31306</p>
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	<p style="text-align: center;">POLICY NO. 810.1 SCHOOL BUS DRIVERS AND SCHOOL COMMERCIAL VEHICLE DRIVERS</p>	
	<p>4. Delegation of responsibility for monitoring employee compliance with the provisions of Board policy and administrative regulations, including, but not limited to, an annual query of the Federal Motor Carrier Safety Administration’s Commercial Driver’s License Drug and Alcohol Clearinghouse.</p>	<p>49 CFR 382.701</p>
	<p>5. Designation of an employee responsible for receiving and handling results of drug and alcohol tests.</p>	<p>49 CFR 40.3</p>
	<p>6. Implementation of procedures for the preparation, maintenance, retention and disclosure of records, as required by law.</p>	<p>49 CFR 382.401, 382.701</p>
	<p>7. Distribution to affected employees of information and materials relevant to Board policies and administrative regulations regarding drug and alcohol testing.</p>	<p>49 CFR 382.601</p>
	<p>8. Distribution to affected employees of information and materials relevant to individuals or organizations that can provide counseling and treatment for drug and/or alcohol problems.</p>	
	<p>The Superintendent or designee shall provide each driver, upon hire or transfer, with:</p>	
	<p>1. This policy and its accompanying administrative regulations; and</p>	<p>49 CFR 382.601</p>
	<p>2. Educational materials that explain the state and federal requirements related to misuse of alcohol and use of controlled substances.</p>	<p>49 CFR 382.601</p>
	<p>The Superintendent or designee shall also provide notice to representatives of employee organizations of the availability of this information.</p>	<p>49 CFR 382.601</p>
	<p>The Board designates the Superintendent or Assistant to the Superintendent for Operations Business Manager to be the contact person for questions about the drug use and alcohol misuse program.</p>	<p>49 CFR 382.601</p>

<p>Section 5</p>	<p style="text-align: center;">POLICY NO. 810.1 SCHOOL BUS DRIVERS AND SCHOOL COMMERCIAL VEHICLE DRIVERS</p> <p><u>Guidelines</u></p> <p><u>Employment Requirements</u></p> <p>All covered drivers shall comply with the requirements for background checks/certifications and employment history reviews in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 850 for drivers employed by the District and Board policy 818 for drivers employed by an independent contractor.</p> <p>Prior to employment by the District as a covered driver or transfer to a covered driver position, the District shall obtain the following information in accordance with federal and state laws and regulations:</p> <ol style="list-style-type: none"> 1. Alcohol and drug testing information from previous U.S. Department of Transportation-regulated employers during the past three (3) years with the covered driver's written consent. 2. Commercial motor vehicle employment information for the past ten (10) years. <p><i>Additional Documentation —</i></p> <p>Prior to employment by the District as a covered driver or transfer to a covered driver position, and at least once each school year, the Superintendent or designee shall:</p> <ol style="list-style-type: none"> 1. Obtain a copy of a valid commercial driver's license indicating the appropriate endorsements from the covered driver, or authorize the applicable legal exemption in cases of emergency; 1.2. Obtain a copy of a Commonwealth of Pennsylvania School Bus Driver's Physical Examination Form from the covered school bus driver; 2.3. Obtain a copy of a current Pennsylvania School Bus Endorsement card from the covered school bus driver; 	<p>Pol. 818, 850 23 Pa. C.S.A. 6344, 6344.3 SC 111, 111.1</p> <p>49 CFR 382.413, 382.701, 382.703, 40.25</p> <p>49 U.S.C. 31303 75 Pa. C.S.A. 1604</p> <p>75 Pa. C.S.A. 1606</p> <p>67 PA Code 71.3</p> <p>67 PA Code 71.3</p>
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	<p style="text-align: center;">POLICY NO. 810.1 SCHOOL BUS DRIVERS AND SCHOOL COMMERCIAL VEHICLE DRIVERS</p> <p>3.4. Review each covered driver's driving record to determine whether the driver meets the minimum requirements for safe driving and is not disqualified to operate a commercial motor vehicle.</p> <p>Prior to employment by the District as a covered driver or transfer to a covered driver position, and every two (2) years, the Superintendent or designee shall obtain a valid Medical Examiner's Certificate, if applicable.</p> <p><i>Reporting Requirements –</i></p> <p>Covered drivers shall report misconduct in accordance with Board policy 817 for drivers employed by the District and Board policy 818 for drivers employed by an independent contractor.</p> <p>Covered drivers using controlled substances prescribed for therapeutic purposes by a licensed medical practitioner shall submit the practitioner's written statement that the prescribed substance will not adversely affect the employee's ability to safely operate a school bus or commercial motor vehicle.</p> <p>Covered drivers shall also inform their supervisors of any use of drug(s) or medication(s) for which the packaging includes warnings that, "marked drowsiness may occur and/or be careful when driving a motor vehicle or operating machinery."</p> <p>A covered driver arrested, charged with or issued a citation for violating a federal or state law or local ordinance relating to motor vehicle traffic control in this or any other state or any federal, provincial, territorial or municipal law relating to motor vehicle traffic control in Canada, other than parking violations, shall notify the Superintendent or designee in writing before the end of the next business day following the driver's arrest, charge or receipt of citationday the covered driver is charged or cited. Notice is required no matter what type of vehicle the driver was driving.</p> <p>An employee who has provided timely notification of an arrest, citation or charge shall not be terminated or otherwise disciplined by the District based solely on the allegations</p>	<p>49 CFR 391.25 49 U.S.C. 31304</p> <p>49 CFR 391.41</p> <p>Pol. 818, 817 23 Pa. C.S.A. 6344.3 SC 111</p> <p>49 CFR 382.213</p> <p>49 CFR 382.213</p> <p>75 Pa. C.S.A. 1604</p> <p>75 Pa. C.S.A. 1604 Pol. 817, 818</p>
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	<p style="text-align: center;">POLICY NO. 810.1 SCHOOL BUS DRIVERS AND SCHOOL COMMERCIAL VEHICLE DRIVERS</p> <p>underlying the arrest, citation or charge reported by the employee. Termination or other disciplinary action based on the underlying misconduct may be taken only where there has been a conviction of the violation, or where there is independent evidence of the underlying misconduct warranting termination or other discipline. This shall not preclude suspension, reassignment or other action pending resolution of the charges reported by the employee, nor disciplinary action up to and including termination for failure to provide timely notice of an arrest, citation or charge.</p> <p>A covered driver who is convicted of violating a federal or state law or local ordinance relating to motor vehicle traffic control in this or any other state or any federal, provincial, territorial or municipal law relating to motor vehicle traffic control in Canada, other than parking violations, shall notify the Superintendent or designee in writing of the conviction within fifteen^{thirty} (1530) days of the date of conviction. Notice is required no matter what type of vehicle the driver was driving.</p> <p>Any covered driver whose operating privilege is suspended, revoked or canceled by any state, who loses the privilege to drive a school bus or commercial motor vehicle in any state for any period, or who is disqualified from driving a school bus or commercial motor vehicle for any period, shall notify the Superintendent or designee immediately upon reporting to work for the next scheduled shift following the notice of the suspension, revocation, cancellation, loss or disqualification.</p> <p>Failure to comply with the reporting requirements may result in disciplinary action, up to and including termination, in accordance with applicable law, regulations and Board policy.</p> <p><u>Controlled Substances and Alcohol</u></p> <p><i>Drug and Alcohol Testing -</i></p> <p>The District shall require covered drivers to submit to the following drug and alcohol tests in accordance with state and federal laws and regulations: pre-employment, random, post-accident, reasonable suspicion, return-to-work and follow-up.</p>	<p>49 U.S.C. 31303 75 Pa. C.S.A. 1604</p> <p>49 U.S.C. 31303 75 Pa. C.S.A. 1604</p> <p>Pol. 817, 818</p> <p>49 CFR Part 40, 382, 382.105 49 U.S.C. 31306 75 Pa. C.S.A. 1613, 3756</p>
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	<p style="text-align: center;">POLICY NO. 810.1 SCHOOL BUS DRIVERS AND SCHOOL COMMERCIAL VEHICLE DRIVERS</p> <p><i>Prohibited Conduct -</i></p> <p>Covered drivers shall not use medical marijuana products.</p> <p>Covered drivers shall not ingest hemp products or otherwise use hemp products in a way that may result in absorption of hemp or hemp residue into the body.</p> <p>A covered driver shall not report for duty, drive, operate or be in the actual physical control of the movement of a school bus or commercial motor vehicle under the following circumstances:</p> <ol style="list-style-type: none"> 1. While using or while having any amount of alcohol present in the body, including medications containing alcohol. 2. While under the influence of a controlled substance or combination of controlled substances, or the combined influence of alcohol and a controlled substance or substances. 3. After consuming alcohol or a controlled substance within the previous eight (8) hours for school bus drivers and within the previous four (4) hours for commercial motor vehicle drivers. <p>An exception shall be made for therapeutic use of prescribed controlled substances used by a covered driver when the driver has submitted in advance a licensed medical practitioner's written statement that the prescribed substance will not adversely affect the driver's ability to safely operate a school bus or commercial motor vehicle.</p> <p>A covered driver required to take a post-accident test shall not use alcohol for eight (8) hours following the accident, or until the driver-s/he undergoes a post-accident test, whichever occurs first.</p> <p>A covered driver shall not refuse to submit to a required test for drugs or alcohol.</p>	<p>67 PA Code 71.3 49 CFR 382.205 75 Pa. C.S.A. 1612</p> <p>49 CFR 382.213 754 Pa. C.S.A. 1603, 3802</p> <p>67 PA Code 71.3 49 CFR 382.207</p> <p>49 CFR 382.213</p> <p>49 CFR 382.209</p> <p>49 CFR 40.191, 382.107, 382.211 75 Pa. C.S.A. 1613</p>
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	<p style="text-align: center;">POLICY NO. 810.1 SCHOOL BUS DRIVERS AND SCHOOL COMMERCIAL VEHICLE DRIVERS</p> <p><i>Consequences/Discipline -</i></p> <p>The District shall remove a covered driver from performing safety-sensitive functions under the following circumstances:</p> <ol style="list-style-type: none"> 1. A verified positive drug test result; 2. A verified adulterated or substituted drug test result; 3. An alcohol test result of 0.04 or higher; or 4. A refusal to submit to a post-accident, random, reasonable suspicion, return-to-duty or follow-up test. <p>The District shall place a school bus driver who drives, operates or is in physical control of a school bus out of service for thirty (30) days if the school bus driver has any detectable amount of alcohol in their^{his/her} system.</p> <p>The District shall remove a commercial motor vehicle driver who is tested and is found to have an alcohol concentration of 0.02 or greater but less than 0.04 until the start of the driver's next regularly scheduled duty period that is at least twenty-four (24) hours following administration of the test.</p> <p>A covered driver employed by the District who violates Board policy or administrative regulations and tests positive for drugs or alcohol shall be subject to disciplinary action, up to and including termination, and shall be provided with a list of qualified substance abuse professionals.</p> <p>Consistent with contractual and legal requirements, a determination shall be made as to the appropriate disciplinary action for a covered driver who violates Board policy or administrative regulations. Nothing in this policy shall limit the Board's authority to impose discipline, including discharge.</p> <p>If the District permits a covered driver who has been removed from performing safety-sensitive functions to return to a safety-sensitive function, the District shall ensure that the covered driver has been evaluated by a qualified substance abuse</p>	<p>49 CFR 40.23, 382.215</p> <p>49 CFR 40.23, 382.215</p> <p>49 CFR 40.23, 382.201</p> <p>49 CFR 382.211</p> <p>75 Pa. C.S.A. 1612, 1613</p> <p>49 CFR 382.505</p> <p>49 CFR 40.23, 40.289</p>
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	<p style="text-align: center;">POLICY NO. 810.1 SCHOOL BUS DRIVERS AND SCHOOL COMMERCIAL VEHICLE DRIVERS</p> <p>professional and has successfully completed the return-to-duty process before returning to a safety-sensitive function.</p> <p><u>Maintenance of Records</u></p> <p>The District shall maintain records of its drug use and alcohol misuse prevention program in compliance with federal regulations, and in accordance with the district's records retention schedule.</p> <p>Drug and alcohol records shall be confidential, and shall only be released in accordance with applicable law.</p> <p>Statistical records and reports shall be maintained and made available to the Federal Highway Administration for inspection or audit in accordance with federal regulations.</p> <p><u>Acknowledgment of Receipt</u></p> <p>Each covered driver shall sign a statement certifying that theys/he havehas received a copy of this policy and its accompanying administrative regulations.</p> <p>The District shall keep the original signed statement in the personnel file of the covered driver employed by the district and provide a copy to the driver.</p> <p><u>Training</u></p> <p>Covered drivers shall attend orientation and training sessions, as appropriate to the nature of their service. When training is provided for other school employees relating to the legal obligations of employers and educational institutions, consideration shall be given to which covered drivers should also receive that training.</p> <p>The District shall ensure that employees who supervise covered drivers receive at least sixty (60) minutes of training on alcohol misuse and at least sixty (60) minutes of training on controlled substances use. Such training shall include the physical, behavioral, speech, and performance indicators of probable alcohol misuse and drug use.</p>	<p>49 CFR 40.333, 382.401, 382.701, 382.705</p> <p>49 CFR 40.321, 382.405, 382.723</p> <p>49 CFR 382.403, 382.405</p> <p>49 CFR 382.601</p> <p>49 CFR 382.601</p> <p>SC 1517</p> <p>49 CFR 382.603</p>
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	<p style="text-align: center;">POLICY NO. 810.1 SCHOOL BUS DRIVERS AND SCHOOL COMMERCIAL VEHICLE DRIVERS</p> <p>References:</p> <p>PA School Code – 24 P.S. Sec. 111, 111.1, 1517</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6344, 6344.3</p> <p>State Department of Transportation Regulations – 67 PA Code Sec. 71.3, 229.14</p> <p>Pennsylvania Vehicle Code – 75 Pa. C.S.A. Sec. 102, 1603, 1604, 1606, 1612, 1613, 1621, 1622, 3316, 3756, 3802</p> <p>Notification Requirements – 49 U.S.C. Sec. 31303</p> <p>Employer Responsibilities – 49 U.S.C. Sec. 31304</p> <p>Alcohol and Controlled Substances Testing – 49 U.S.C. Sec. 31306</p> <p>Procedures for Transportation Workplace Drug and Alcohol Testing Programs – 49 CFR Part 40, 40.3, 40.15, 40.23, 40.25, 40.191, 40.289, 40.321, 40.333</p> <p>Controlled Substance and Alcohol Testing – 49 CFR Part 382, 382.105, 382.107, 382.201, 382.205, 382.207, 382.209, 382.211, 382.215, 382.213, 382.401, 382.403, 382.405, 382.413, 382.505, 382.601, 382.603, 382.701, 382.703, 382.705, 382.723</p> <p>Limiting the Use of Electronic Devices – 49 CFR 392.80, 392.82</p> <p>Qualifications of Drivers – 49 CFR 391.25, 391.41</p> <p>Board Policy – 817, 818, 850</p>	
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Policy Guide

Policy No. 810.3Section OPERATIONSTitle SCHOOL VEHICLE DRIVERSAdopted OCTOBER 22, 2019

Last Revised _____

POLICY NO. 810.3 SCHOOL VEHICLE DRIVERS		
Section 1	<p><u>Purpose</u></p> <p>The Board recognizes that an employee must be fit to operate a school related vehicle to ensure the health and safety of students being transported. The Board also recognizes that an employee impaired by drugs or alcohol who operates district vehicles or transports students poses significant risks to the safety of students and others.</p>	
Section 2	<p><u>Definition</u></p> <p>School-related vehicle means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of preprimary, primary or secondary school students while registered by or under contract to the school district or any other vehicle owned/leased by the District. The term includes vehicles having chartered, group and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children. The term does not include a “school bus” or “commercial motor vehicle.”</p>	75 Pa. C.S.A. 102
Section 3	<p><u>Authority</u></p> <p>The Board shall implement a drug use and alcohol misuse prevention program for non-CDL drivers who operate school-related vehicles.</p>	

<p>Section 4</p>	<p style="text-align: center;">POLICY NO. 810.3 SCHOOL VEHICLE DRIVERS</p> <p>All contracted transportation providers shall implement a drug use and alcohol misuse prevention program for non-CDL drivers who operate school related vehicles.</p> <p>School-related vehicle drivers shall observe all state and federal laws and Pennsylvania Department of Transportation regulations governing traffic safety and school vehicle operation.</p> <p>The Board prohibits school-related vehicle drivers from texting and from using a handheld mobile telephone or other electronic device while driving a school related vehicle except when it is necessary to communicate with law enforcement officials or other emergency services.</p> <p><u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy and the requirements of law, which may include the following components:</p> <ol style="list-style-type: none"> 1. Establishment of procedures for drug and alcohol testing of school-related vehicle drivers. 2. Establishment of procedures for obtaining and reviewing each school-related vehicle driver's driving record to determine whether the driver meets the minimum requirements for safe driving and is not disqualified to operate a vehicle. <p>The Superintendent or designee shall provide each driver, upon hire or transfer, with:</p> <ol style="list-style-type: none"> 1. This policy and any accompanying administrative regulations; and 2. Educational materials related to misuse of alcohol and use of controlled substances. <p>The Superintendent or designee shall also provide notice to representatives of employee organizations of the availability of this information.</p>	<p>Pol. 818</p> <p>75 Pa. C.S.A. 3316</p> <p>75 Pa. C.S.A. 1606</p>
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<p>Section 5</p>	<p style="text-align: center;">POLICY NO. 810.3 SCHOOL VEHICLE DRIVERS</p> <p><u>Guidelines</u></p> <p>School-related vehicle drivers shall comply with the requirements for background checks/certifications and employment history reviews in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 850 for drivers employed by the District and Board policy 818 for drivers employed by an independent contractor.</p> <p>Prior to employment and at least once each school year, school-related vehicle drivers shall submit a copy of a valid driver's license to the Superintendent or designee.</p> <p>School-related vehicle drivers shall report misconduct in accordance with Board policy 817 for drivers employed by the District and Board policy 818 for drivers employed by an independent contractor.</p> <p><u>Reporting Requirements</u></p> <p>School-related vehicle drivers using controlled substances prescribed for therapeutic purposes by a licensed medical practitioner shall submit the practitioner's written statement that the prescribed substance will not adversely affect the employee's ability to safely operate a school-related vehicle.</p> <p>School-related vehicle drivers shall also inform their supervisors of any use of drug(s) or medication(s) for which the packaging includes warnings that, "marked drowsiness may occur and/or be careful when driving a motor vehicle or operating machinery."</p> <p>A school-related vehicle driver arrested, charged with or issued a citation for violating a federal or state law or local ordinance relating to motor vehicle traffic control in this or any other state or any federal, provincial, territorial or municipal law relating to motor vehicle traffic control in Canada, other than parking violations, shall notify the Superintendent or designee in writing before the end of the next business day following the driver's arrest, charge or receipt of citationday the school-related vehicle driver is charged or cited. Notice is required no matter what type of vehicle the driver was driving.</p>	<p>Pol. 818, 850 23 Pa. C.S.A. 6344, 6344.3 SC 111, 111.1</p> <p>75 Pa. C.S.A. 1606</p> <p>Pol. 818, 817</p>
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	<p style="text-align: center;">POLICY NO. 810.3 SCHOOL VEHICLE DRIVERS</p> <p>An employee who has provided timely notification of an arrest, citation or charge shall not be terminated or otherwise disciplined by the District based solely on the allegations underlying the arrest, citation or charge reported by the employee. Termination or other disciplinary action based on the underlying misconduct may be taken only where there has been a conviction of the violation, or where there is independent evidence of the underlying misconduct warranting termination or other discipline. This shall not preclude suspension, reassignment or other action pending resolution of the charges reported by the employee, nor disciplinary action up to and including termination for failure to provide timely notice of an arrest, citation or charge.</p> <p>A school-related vehicle driver who is convicted of violating a federal or state law or local ordinance relating to motor vehicle traffic control in this or any other state or any federal, provincial, territorial or municipal law relating to motor vehicle traffic control in Canada, other than parking violations, shall notify the Superintendent or designee in writing of the conviction within fifteen^{thirty} (1530) days of the date of conviction. Notice is required no matter what type of vehicle the driver was driving.</p> <p>Any school-related vehicle driver whose operating privilege is suspended, revoked, canceled or recalled by any state, shall notify the Superintendent or designee immediately upon reporting to work for the next scheduled shift following the notice of the suspension, revocation, cancellation, loss or disqualification.</p> <p><u>Controlled Substances and Alcohol</u></p> <p>Drug and Alcohol Testing -</p> <p>The District may require school related vehicle drivers to submit to the following drug and alcohol tests: pre-employment, random, post-accident, reasonable suspicion, return-to-work and follow-up.</p> <p><i>Prohibited Conduct –</i></p> <p>School-related vehicle drivers shall not use medical marijuana products.</p>	<p>Pol. 817, 818</p> <p>75 Pa. C.S.A. 1606</p>
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	<p style="text-align: center;">POLICY NO. 810.3 SCHOOL VEHICLE DRIVERS</p> <p>School-related vehicle drivers shall not ingest hemp products or otherwise use hemp products in a way that may result in absorption of hemp or hemp residue into the body.</p> <p>A school-related vehicle driver shall not report for duty, drive, operate or be in the actual physical control of the movement of a school-related vehicle under the following circumstances:</p> <ol style="list-style-type: none"> 1. While using or while having any amount of alcohol present in the body, including medications containing alcohol. 2. While under the influence of a controlled substance or combination of controlled substances, or the combined influence of alcohol and a controlled substance or substances. 3. After consuming alcohol or a controlled substance within the previous eight (8) hours. <p>An exception shall be made for therapeutic use of prescribed controlled substances used by a school vehicle driver when the driver has submitted in advance a licensed medical practitioner's written statement that the prescribed substance will not adversely affect the driver's ability to safely operate a school-related vehicle.</p> <p><i>Consequences/Discipline –</i></p> <p>The District shall place a school-related vehicle driver who drives, operates or is in physical control of a school-related vehicle out of service for thirty (30) days if the school-related vehicle driver:</p> <ol style="list-style-type: none"> 1. Has any detectable amount of alcohol in his/her system; or 2. Refuses to take a test to determine his/her alcohol content. <p>A school-related vehicle driver who refuses to take a drug or alcohol test required pursuant to Board policy and administrative</p>	<p>75 Pa. C.S.A. 1612</p> <p>75 Pa. C.S.A. 3802</p> <p>75 Pa. C.S.A. 1606, 1612</p> <p>49 CFR 40.191, 40.261</p>
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	<p style="text-align: center;">POLICY NO. 810.3 SCHOOL VEHICLE DRIVERS</p> <p>regulations has not refused to take a Department of Transportation (DOT)-test.</p> <p>Consistent with contractual and legal requirements, a determination shall be made as to the appropriate disciplinary action, up to and including termination, for a school-related vehicle driver who violates applicable law and regulations, Board policy or administrative regulations. Nothing in this policy shall limit the Board's authority to impose discipline, including discharge.</p> <p><u>Maintenance of Records</u></p> <p>Drug and alcohol test information for school-related vehicle drivers shall be maintained separate from test information for covered drivers, such information shall be treated as confidential and shall only be released in accordance with law.</p> <p>Drug and alcohol test information for school-related vehicle drivers shall not be included on the U.S. Department of Transportation Drug and Alcohol Testing MIS Data Collection Form.</p> <p><u>Acknowledgment of Receipt</u></p> <p>Each school-related vehicle driver shall sign a statement certifying that they/he have/s received a copy of this policy and its accompanying administrative regulations.</p> <p>The District shall keep the original signed statement in the school-related vehicle driver's personnel file and provide a copy to the driver.</p> <p><u>Training</u></p> <p>School-related vehicle drivers shall attend orientation and training sessions, as appropriate to the nature of their service. When training is provided for other school employees relating to the legal obligations of employers and educational institutions, consideration shall be given to which school related vehicle drivers should also receive that training.</p>	<p>Pol. 817, 818</p> <p>49 CFR 40.13</p>
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	<p style="text-align: center;">POLICY NO. 810.3 SCHOOL VEHICLE DRIVERS</p> <p>References:</p> <p>PA School Code – 24 P.S. Sec. 111, 111.1</p> <p>Child Protective Services Law – 23 Pa. C.S.A. 6344, 6344.3</p> <p>PA Vehicle Code – 75 Pa. C.S.A. Sec. 102, 1606, 1612, 3316, 3802</p> <p>Procedures for Transportation Workplace Drug and Alcohol Testing Programs – 49 CFR Part 40.13, 40.191, 40.261</p> <p>Board Policy – 817, 818, 850</p>	
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Policy Guide



Policy No. 903

Section COMMUNITY

Title PUBLIC PARTICIPATION IN BOARD MEETINGS

Adopted AUGUST 21, 1989

Last Revised AUGUST 19, 2010;
AUGUST 18, 2005;
MARCH 19, 2001;
APRIL 24, 2014

	<p align="center">POLICY NO. 903 – PUBLIC PARTICIPATION IN BOARD MEETINGS</p> <p align="center"><u>Policy 903 will supersede policies 009 and 903.1</u></p>	
Section 1	<p><u>Purpose</u></p> <p>The Board recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in Board meetings. The Board also recognizes its responsibility for proper governance of the District and the need to conduct its business in an orderly and efficient manner.</p>	<p>65 Pa. C.S.A. Sec. 701 et seq.</p>
Section 2	<p><u>Authority</u></p> <p>The Board adopts this policyshall establish guidelines to govern public participation in Board meetings necessary to conduct its meeting and maintain order.</p> <p>In order to permit fair and orderly expression of public comment, the Board shall provide an opportunity at each open meeting of the Board for citizens to comment on matters of concern, official action or deliberation which are or may be before the Board prior to official action by the Board.</p>	<p>65 Pa. C.S.A. Sec. 710</p> <p>65 Pa. C.S.A. Sec. 710.1, 712.1</p>

	<p style="text-align: center;">POLICY NO. 903 – PUBLIC PARTICIPATION IN BOARD MEETINGS</p> <p style="text-align: center;"><u>Policy 903 will supersede policies 009 and 903.1</u></p> <p>If the Board determines there is not sufficient time at a meeting for public comments, the comment period may be deferred to the next regular meeting or to a special meeting occurring before the next regular meeting.</p> <p>If the public comment period is deferred, voting on items related to those comments must also be deferred till after the public has been given an opportunity to comment on that matter.</p> <p>When an item is added to the agenda after the public comment period has ended, the Board shall offer a further public comment opportunity limited to the added item(s).</p> <p>Section 3</p> <p><u>Delegation of Responsibility</u></p> <p>The presiding officer at each open public Board meeting shall follow Board policy for the conduct of open public meetings. Where the presiding officer'shis/her ruling is disputed, it may be overruled by a majority of those school directorsBoard members present and voting.</p> <p>The presiding officer shall allow for public comment on any topic before any Board business takes place at a public Board meeting and at the conclusion of all Board business at all public Board meetings.</p> <p>Section 4</p> <p><u>Guidelines</u></p> <p>Whenever issues identified by the participant are subject to remediation under policies and procedures of the Board, they shall be dealt with in accordance with those policies and procedures and the organizational structure of the District.</p> <p>Any member of the public present at an open meeting of the Board may address the Board in accordance with the Board rules as follows:</p>	<p>65 Pa. C.S.A. See. 710.1</p> <p>65 Pa. C.S.A. 710.1, 712.1</p> <p>SC 407 Pol. 006</p>
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**POLICY NO. 903 –
PUBLIC PARTICIPATION IN BOARD MEETINGS**

~~Policy 903 will supersede policies 009 and 903.1~~

1. A member of the public may address the Board during the Public Comment time on the agenda.
2. Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, borough of residence, and group affiliation, if applicable.
3. No participant may speak more than once on the same topic, unless all others who wish to speak on that topic have been heard.

The presiding officer may:

1. Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, ~~or~~ obscene, ~~or~~ irrelevant.
2. Request any individual to leave the meeting when that person does not observe reasonable decorum.
3. Request the assistance of law enforcement officers in the removal of a disorderly person when the ~~at~~ person's conduct interferes with the orderly progress of the meeting.
4. Call a recess or ~~an adjournment~~ to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

Electronic recording devices and cameras, in addition to those used as official recording devices, shall be permitted at open meetings under guidelines established by the Board. ~~The Board Secretary, as well as any member of the public, may record a Board meeting as long as the individuals involved in recording do not disrupt the orderly processes of the Board meeting.~~

65 Pa. C.S.A. 711

	<p style="text-align: center;">POLICY NO. 903 – PUBLIC PARTICIPATION IN BOARD MEETINGS</p> <p style="text-align: center;"><u>Policy 903 will supersede policies 009 and 903.1</u></p> <p>The meeting agenda and all pertinent documents shall be available to the press and public at the meetings.</p> <p>Previously Revised: April 24, 2014; August 19, 2010; August 18, 2005; March 19, 2001</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 407</p> <p>Sunshine Act – 65 Pa. C.S.A. Sec. 709, 710, 710.1, 711, 712.2 701 et seq.</p> <p>Board Policy – 006</p>	65 Pa. C.S.A. 709
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Policy Guide



Policy No. 916

Section COMMUNITY

Title VOLUNTEERS/~~CHAPERONES~~

Adopted APRIL 19, 1999

Last Revised ~~MAY 17, 2016;~~
~~SEPTEMBER 27, 2012;~~
~~OCTOBER 20, 2011;~~
MARCH 17, 2001

POLICY NO. 916 VOLUNTEERS/ CHAPERONES		
Section 1	<p><u>Purpose</u></p> <p>The Board supports and encourages the participation of persons in parental relation and community residents to enhance the educational, cocurricular and extracurricular programs of the District.</p> <p>The Board recognizes that community volunteers can make many valuable contributions to the District and its students. However, the Board also recognizes its obligation to use reasonable efforts to create a safe learning and teaching environment for students and staff members, and to protect District facilities and equipment. Thus, the Board endorses and encourages the use of volunteers in the operation of District programs, subject to legal requirements and administrative procedures.</p>	<p>SC 510</p>
Section 2	<p><u>Authority</u></p> <p>The Board may adopt and enforce reasonable rules and regulations governing volunteers and their participation in the activities of the District.</p> <p>The Board prohibits discrimination on the basis of race, color, marital status, creed, religion, ancestry, handicap/disability, age, sex, sexual orientation or national origin or any other protected class in the school environment and all district programs for volunteers.</p>	<p>SC 510</p> <p>42 U.S.C. 12101 et seq 53 P.S. 6926.1903 43 P.S. 951 et seq Pol. 103</p>

	<p style="text-align: center;">POLICY NO. 916 VOLUNTEERS/CHAPERONES</p>	
	<p>The Board directs that all volunteers shall be informed of conduct that is prohibited and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.</p>	SC 510
	<p>All volunteers shall be expected to maintain professional, moral and ethical relationships with district students that are conducive to an effective, safe learning environment.</p>	Pol. 824
Section 32	<p><u>Definitions</u></p> <p>The following words and phrases, when used in this policy, shall have the meaning given to them in this section:</p> <p>Adult – an individual eighteen (18) years of age or older.</p> <p>Certifications – refers to refers to the child abuse history clearance statement; the state criminal history background check; and where applicable, the federal criminal history background check, required by the Child Protective Services Law.</p> <p>Direct contact – the care, supervision, guidance or control of children and routine interaction with children.</p> <p>Person responsible for the child's welfare – a person who provides permanent or temporary care, supervision, mental health diagnosis or treatment, training or control of a child in lieu of parental care, supervision and control.</p> <p>Routine interaction – regular and repeated contact that is integral to a person's volunteer responsibilities.</p> <p>Visitor – a person in parental relation, adult resident, educator, official or other individual who is not a school employee or independent contractor, and who visits a school or attends or participates in an event or activity at a school, but whose role is less substantial than would be sufficient to meet the definition of volunteer for purposes of this policy.</p> <p>Volunteer – any adult, whose role is more than that of a visitor, who voluntarily individual who voluntarily offers provides a services to the District without receiving compensation from the</p>	<p>23 Pa. C.S.A. 6303</p> <p>23 Pa. C.S.A. 6344, 6344.2</p> <p>23 Pa. C.S.A. 6303</p> <p>23 Pa. C.S.A. 6303</p> <p>23 Pa. C.S.A. 6303</p> <p>Pol. 907</p> <p>23 Pa. C.S.A. 6344.2</p>

POLICY NO. 916
VOLUNTEERS/~~CHAPERONES~~

District. A volunteer is not a school employee. ~~who does any of the following:~~

The two (2) classifications of volunteers are:

1. **Position Volunteer** – an adult applying for or holding an unpaid position with a school or a program, activity or service, as a person responsible for the child’s welfare or having direct volunteer contact with children. Examples include, but are not limited to, field trip chaperones, tutors, coaches, activity advisor, recess or library aides, etc.
 2. **Guest Volunteer** – an adult who voluntarily provides a service to the district, without compensation, who: (1) works directly under the supervision and direction of a school administrator, a teacher or other member of the school staff; and (2) does not have direct volunteer contact. Examples include, but are not limited to, volunteering to assist in classroom celebrations, school assemblies, or school concerts; reading to students; collecting tickets at sporting events; working concession stands; participating in “Career Day,” etc.
- ~~1. Is working under the supervision of and in direct contact or close proximity of a School District employee while performing his/her volunteer service.~~
- ~~2. Does not provide direct services to students or have unsupervised contact with students.~~
- ~~3. Is reasonably likely to have direct contact with students while performing his/her volunteer services with or without direct supervision of a School District employee.~~
- ~~4. Directly supervises or instructs students engaged in an activity or may, from time to time, be reasonably expected to have unsupervised contact with students.~~
- _____

Pol. 907

POLICY NO. 916
VOLUNTEERS/~~CHAPERONES~~

~~**Chaperones**—adult individuals who accompany a school group on a school sponsored activity, who may assume supervisory responsibilities for some or all of the children in attendance.~~

~~**Visitor**—a parent/guardian, adult resident, educator, official or other individual who is not a school employee or independent contractor, and who visits a school or attends or participates in an event or activity at a school, but whose role is less substantial than would be sufficient to meet the definition of volunteer/chaperone for purposes of this policy.~~

Section 4

Delegation of Responsibility

The Superintendent or designee shall be responsible for the selection and management of volunteers and for ensuring compliance with Board policies, administrative regulations, rules and procedures.

At the discretion of the Superintendent or designee, a volunteer's/~~chaperone's~~ service may be discontinued at any time.

The Superintendent or designee shall develop administrative regulations to implement this policy and manage the selection, use and supervision of volunteers.

~~The Personnel Office, under the supervision of the Superintendent, will keep an updated log of volunteers/chaperones.~~

~~The Building Principals and Athletic Director are responsible for monitoring volunteer logs. One member from each volunteer organization will also be responsible to monitor the volunteer log and report any issues to the Building Principals and/or Athletic Director.~~

Section 53

Guidelines

Each prospective position volunteer shall complete and submit a volunteer application.

The names of all position volunteers shall be submitted for approval by the Superintendent or designee.

POLICY NO. 916
VOLUNTEERS/~~CHAPERONES~~

The names of all guest volunteers shall be submitted for approval by the building principal or designee.

Upon approval, volunteers shall be placed on the list of approved volunteers.

Approval shall be required prior to beginning service as a volunteer.

~~Supervision of volunteers/chaperones shall be the responsibility of the building principal, classroom teacher, coach, or activity sponsor.~~

~~All volunteers/chaperones shall follow the “visitors’ procedures” as established for the specific building in which the volunteer/chaperone will serve.~~

- ~~1. Any person wishing to serve as a volunteer/chaperone within the School District must be registered by the Personnel Office prior to participating as a volunteer/chaperone.~~
- ~~2. Each year, the Personnel Office shall maintain, and share with the Building Principals and Athletic Director, a roster of such registered volunteers/chaperones. Said roster shall be revised as needed, to add or delete names of registered volunteers/chaperones.~~
- ~~3. All volunteers and chaperones must submit clearances as of July 1, 2015. This is in compliance with Act 158 signed into law on October 22, 2015. The clearances will remain on file in the Personnel Office and will be good for the number of years as identified by the law.~~
- ~~4. All required clearances shall be provided in the form and manner proscribed by the law and must not be dated more than one (1) year prior to the date of the school’s approval of the volunteer/chaperone. The cost to procure the clearances shall be the responsibility of the volunteer and chaperone.~~

	<p style="text-align: center;">POLICY NO. 916 VOLUNTEERS/CHAPERONES</p> <p>5.—The responsibility to keep clearances updated rests upon the volunteer or chaperone.</p> <p><u>Certifications</u></p> <p>Prior to approval, all position volunteers shall submit the following informationThe following certifications are to be submitted to the Personnel Office by the individual being permitted to volunteer:</p> <ol style="list-style-type: none"> 1. PA State Police Criminal History Record InformationCertification – which must be less than sixty (60) months old. 2. PA Child Abuse History Certification – which must be less than sixty (60) months old. 3.—Federal Criminal History Report or Affidavit if volunteer has lived in the Commonwealth of PA for at least the last 10 years. 4.3. Disclosure Statement for Volunteers - which is a statement swearing or affirming the applicant has not been disqualified from service by reason of conviction of designated criminal offenses or being listed as the perpetrator in a founded report of child abuse. <p>If a position volunteer has not been a resident of Pennsylvania during the entirety of the previous ten (10) year period, the position volunteer must also submit the following information:</p> <ol style="list-style-type: none"> 1. Federal Criminal History Report - issued at any time since the volunteer established residency. <p>The Superintendent or designee shall review the information and determine if information is disclosed that precludes service as a volunteer.</p> <p>Information submitted by volunteers in accordance with this policy shall be maintained centrally in a manner similar to that used for school employees.</p> <p>Position volunteers shall obtain and submit new certifications every sixty (60) months.</p>	<p>23 Pa. C.S.A. 6344.2</p> <p>23 Pa. C.S.A. 6344.2</p> <p>23 Pa. C.S.A. 6344, 6344.2, 6344.3</p> <p>23 Pa. C.S.A. 6344.2</p> <p>23 Pa. C.S.A. 6344.4</p>
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	<p style="text-align: center;">POLICY NO. 916 VOLUNTEERS/CHAPERONES</p> <p>A student, eighteen (18) years of age or older, who is volunteering for an event or activity sponsored by the school in which the student is enrolled and occurring on the school's grounds, shall not be required to submit certifications except when the event or activity is for children in the care of a child-care service or the student will otherwise be responsible for the welfare of a child.</p> <p><u>Tuberculosis Test</u></p> <p>Prior to participating in student activities, volunteers shall undergo a test for tuberculosis, when required by and in accordance with the regulations and guidance of the Pennsylvania Department of Health.</p> <p><u>Arrest Or Conviction Reporting Requirements</u></p> <p>Position vVolunteers/chaperones shall report to the Superintendent or designee, in writing, within seventy-two (72) hours, an arrest or conviction required to be reported by law or notification that the volunteer/chaperone has been named as a perpetrator in a founded or indicated report pursuant to the Child Protective Services Law.</p> <p>The Superintendent or designee shall immediately require a position volunteer/chaperone to submit new certifications if the Superintendent or designee has a reasonable belief that the volunteer was arrested for or has been convicted of an offense required to be reported by law, was named as a perpetrator in a founded or indicated report, or has provided written notice of such occurrence.</p> <p>Failure to accurately report such occurrences may subject the position volunteer/chaperone to disciplinary action up to and including denial of volunteer service and criminal prosecution.</p> <p><u>Child Abuse Reporting</u></p> <p>All volunteers who have reasonable cause to suspect that a child is the victim of child abuse shall make a report of suspected child abuse, verbally or in writing, to the building principal or the Supervisor of Pupil Services who will guide the volunteer in</p>	<p>23 Pa. C.S.A. 6344.2</p> <p>SC 1418 Title 28 23.44</p> <p>23 Pa. C.S.A. 6344.3</p> <p>23 Pa. C.S.A. 6344.3</p> <p>23 Pa. C.S.A 6344.3</p> <p>23 Pa. C.S.A. 6311 Pol. 806</p>
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POLICY NO. 916
VOLUNTEERS/~~CHAPERONES~~

~~the proper reporting procedures~~ in accordance with applicable law, Board policy, and administrative regulations.

Supervision

Each volunteer shall be under the supervision of a designated school administrator, teacher or other member of the school staff.

Training

Volunteers shall attend orientation and training sessions, as appropriate to the nature of their volunteer service. When training is provided for school employees relating to the legal obligations of employers and educational institutions, consideration shall be given to which volunteers should also receive that training.

Pol. 123, 123.1, 123.2, 805, 806

Confidentiality

No volunteer/~~chaperone~~ shall be permitted access to confidential student information unless the supervisor has determined that such access is necessary for the volunteer/~~chaperone~~ to fulfill ~~their~~~~his/her~~ responsibilities. Volunteers/~~chaperones~~ with access to confidential student information shall maintain the confidentiality of that information in accordance with district policies and procedures and applicable law. If a volunteer/~~chaperone~~ has questions about the confidentiality of student information, the volunteer should consult with the building principal.

Pol. 113.4, 216

Acknowledgement

Each volunteer/~~chaperone~~ shall affirm in writing that ~~they~~~~s/he~~ ~~have~~~~s~~ been provided with a copy of, ~~have~~~~s~~ read, understands and agrees to comply with this policy.

Previously Revised: May 17, 2016; September 27, 2012;
October 20, 2011; March 17, 2001

POLICY NO. 916
VOLUNTEERS/~~CHAPERONES~~

References:

School Code – 24 P.S. Sec. 510, 1418

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

State Department of Health Regulations – 28 PA Code Sec.
23.44

Board Policy – 216, 806, 907

Date: 08/09/23

Time: 14:07:03

Keystone Oaks School District
June 2023 Combined Check Register 2022-2023

Page: 1

BAR016c

Check Dates 06/01/23 - 06/30/23

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
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00069686	06/01/23	1341 AIU Allegheny Intermediate Unit	\$6,742.50	6123	Comp	R
00069687	06/01/23	11173 EMILY BRILL	\$12.57	6123	Comp	R
00069688	06/01/23	208 DORMONT BOROUGH Borough of Dormont	\$876.40	6123	Comp	R
00069689	06/01/23	118 CASTLE SHANNON BOROUGH CASTLE SHANNON BOROUGH GENERAL FUND	\$833.80	6123	Comp	R
00069690	06/01/23	13758 AMPLIFIED IT-CDW LLC CDW Government	\$3,600.00	6123	Comp	R
00069691	06/01/23	123 CENTURY SPORTS INC	\$2,551.40	6123	Comp	R
00069692	06/01/23	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$4,495.14	6123	Comp	R
00069693	06/01/23	9718 MARK ELPHINSTONE	\$198.33	6123	Comp	R
00069694	06/01/23	14342 STEVE GABLE	\$255.78	6123	Comp	R
00069695	06/01/23	6119 THE INSTRUMENTALIST CO INSTRUMENTALIST AWARDS LLC	\$652.00	6123	Comp	R
00069696	06/01/23	363 JOSTENS	\$48.10	6123	Comp	R
00069697	06/01/23	12909 KELLY SERVICES INC KELLY SERVICES INC	\$19,852.06	6123	Comp	R
00069698	06/01/23	9567 WILLIAM V MACGILL & CO	\$74.93	6123	Comp	R
00069699	06/01/23	14843 MediaQuest-Grand Sound Recording Studio MediaQuest	\$7,290.80	6123	Comp	R
00069700	06/01/23	12930 Propel Charter School - Montour Propel CS - Andrew Street	\$5,131.97	6123	Comp	R
00069701	06/01/23	12930 Propel Charter School - Montour Propel CS - Montour ES	\$6,468.42	6123	Comp	R
00069702	06/01/23	12930 Propel Charter School - Montour Propel CS - Montour MS	\$2,565.98	6123	Comp	R
00069703	06/02/23	13662 AQUA FILTER FRESH, INC.	\$256.40	6223	Comp	R
00069704	06/02/23	299 BOROUGH OF GREEN TREE	\$1,198.96	6223	Comp	R
00069705	06/02/23	118 CASTLE SHANNON BOROUGH CASTLE SHANNON BOROUGH GENERAL FUND	\$4,243.51	6223	Comp	R
00069706	06/02/23	14431 SONYA CACERES	\$161.84	6223	Comp	R
00069707	06/02/23	14714 DR. EVAN HALL Dr. Evan Hall	\$3,660.00	6223	Comp	R
00069708	06/02/23	7635 FLINN SCIENTIFIC INC Flinn Scientific	\$119.51	6223	Comp	R
00069709	06/02/23	363 JOSTENS	\$157.96	6223	Comp	R
00069710	06/02/23	10246 CRAIG LAWHEAD	\$20.31	6223	Comp	R
00069711	06/02/23	11774 MAIELLO BRUNGO & MAIELLO LLP	\$3,727.50	6223	Comp	R
00069712	06/02/23	11495 MCGRAW-HILL SCHOOL EDUC HOLDINGS, INC. McGraw Hill LLC	\$36,990.60	6223	Comp	R
00069713	06/02/23	12928 Kenneth Monz	\$33.60	6223	Comp	O
00069714	06/02/23	14345 DONNA O'TOOLE	\$31.44	6223	Comp	R
00069715	06/02/23	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$129.74	6223	Comp	R
00069716	06/02/23	14842 Outer Limits Adventure Park Outer Limits Adventure Park	\$309.00	6223	Comp	R
00069717	06/02/23	12005 TrustPoint International, LLC TrustPoint Translations, LLC	\$112.50	6223	Comp	R
00069718	06/02/23	7420 UPMC	\$1,950.00	6223	Comp	R
00069719	06/02/23	12929 Young Scholars of Western PA Charter Sch	\$12,883.39	6223	Comp	R
00069720	06/02/23	14750 Zachary Smith - KO Music Teacher Zachary Smith	\$49.26	6223	Comp	R

Date: 08/09/23

Time: 14:07:03

Keystone Oaks School District
June 2023 Combined Check Register 2022-2023

Page: 2

BAR016c

Check Dates 06/01/23 - 06/30/23

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
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00069721	06/07/23	12945 Achievement House Cyber Charter School	\$2,619.44	672023	Comp	R
00069722	06/07/23	14397 Action Driven Education LLC	\$876.00	672023	Comp	R
00069723	06/07/23	13657 Advance Auto Parts	\$14.58	672023	Comp	R
00069724	06/07/23	14715 AOT, Inc. - Assoc Occupational Therapist AOT, Inc.	\$10,130.33	672023	Comp	R
00069725	06/07/23	1341 AIU Allegheny Intermediate Unit	\$2,451.19	672023	Comp	R
00069726	06/07/23	48 B & R POOLS & SWIM SHOP	\$232.00	672023	Comp	R
00069727	06/07/23	11535 BIG'S SANITATION	\$2,705.00	672023	Comp	R
00069728	06/07/23	150 COMBUSTION SERVICE & EQUIPMENT	\$1,473.39	672023	Comp	R
00069729	06/07/23	13104 Commonwealth Charter Academy	\$5,185.43	672023	Comp	R
00069730	06/07/23	10262 COUNCIL FOR EXCEPTIONAL CHILDREN	\$225.00	672023	Comp	R
00069731	06/07/23	144 COLLEGE BOARD PUBLICATION College Board	\$21,864.00	672023	Comp	R
00069732	06/07/23	7599 Christopher Stewart Dormont florist, LLC	\$200.00	672023	Comp	R
00069733	06/07/23	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$292.61	672023	Comp	R
00069734	06/07/23	283 GIL-CON TOOL COMPANY	\$13.99	672023	Comp	R
00069735	06/07/23	8724 GOODWILL of SOUTHWESTERN PA	\$475.24	672023	Comp	R
00069736	06/07/23	8620 HOME DEPOT CREDIT SERVICES	\$1,760.57	672023	Comp	R
00069737	06/07/23	14834 BORONKY, JESSICA JESSICA BORONKY	\$72.34	672023	Comp	R
00069738	06/07/23	14846 Feeney, Jim Jim Feeney	\$264.89	672023	Comp	R
00069739	06/07/23	9130 JOSHUA KIRCHNER	\$172.92	672023	Comp	R
00069740	06/07/23	1341 AIU Allegheny Intermediate Unit	\$104,149.00	672023	Comp	R
00069741	06/07/23	14746 MELISSA BOWERS	\$14.00	672023	Comp	R
00069742	06/07/23	14845 Reick, Heather Heather Reick	\$820.49	672023	Comp	R
00069743	06/07/23	14224 KONA-M&H WATERS FAMILY LLC KONA ICE OF PITTSBURGH WEST	\$580.00	672023	Comp	R
00069744	06/07/23	12894 Lincoln Park Performing Arts Charter Sch	\$7,697.95	672023	Comp	R
00069745	06/07/23	7485 LISA MCMAHON	\$86.22	672023	Comp	R
00069746	06/07/23	8386 Mount Lebanon, PA Mount Lebanon, PA	\$2,838.63	672023	Comp	R
00069747	06/07/23	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$425.43	672023	Comp	R
00069748	06/07/23	13096 PA Distance Learning Charter	\$2,565.99	672023	Comp	R
00069749	06/07/23	1926 PAPER PRODUCTS CO INC	\$3,827.60	672023	Comp	R
00069750	06/07/23	2984 PITTSBURGH POST-GAZETTE PITTSBURGH POST-GAZETTE	\$2,405.50	672023	Comp	R
00069751	06/07/23	599 ROLLIER HARDWARE INC	\$92.93	672023	Comp	R
00069752	06/07/23	12321 RONNIE'S TIRE SERVICE INC	\$524.99	672023	Comp	R
00069753	06/07/23	647 SHERWIN-WILLIAMS	\$369.92	672023	Comp	R
00069754	06/07/23	10603 RANDY TOBIAS	\$1,004.40	672023	Comp	R
00069755	06/07/23	2756 MASTER TEACHER The Master Teacher	\$1,364.00	672023	Comp	R
00069756	06/07/23	1341 AIU Allegheny Intermediate Unit	\$1,042.50	672023	Comp	R
00069757	06/07/23	12944 The Environmental Charter School @Frick Environmental Charter School	\$2,565.99	672023	Comp	R

Date: 08/09/23
Time: 14:07:03

Keystone Oaks School District
June 2023 Combined Check Register 2022-2023

Page: 3
BAR016c

Check Dates 06/01/23 - 06/30/23

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
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00069758	06/07/23	10935 STAPLES ADVANTAGE STAPLES BUSINESS CREDIT	\$798.95	672023	Comp	R
00069759	06/07/23	11053 STEWART EQUIPMENT SVC INC	\$243.75	672023	Comp	R
00069760	06/07/23	14806 SUNBELT STAFFING - TTF Holdings, LLC SUNBELT STAFFING, LLC	\$9,104.13	672023	Comp	R
00069761	06/07/23	7117 TK Elevator Corporation TK Elevator Corporation	\$4,307.31	672023	Comp	R
00069762	06/07/23	14711 Wilson Group The Wilson Group	\$8.00	672023	Comp	R
00069763	06/07/23	733 Tri State Bleacher Maintenance	\$3,200.00	672023	Comp	R
00069764	06/07/23	4638 NICOLE VARRENTI-REDLINGER Nicole Varrenti	\$65.00	672023	Comp	R
00069765	06/16/23	574 PA AMERICAN WATER COMPANY	\$1,498.62	6162023	Comp	R
00069766	06/16/23	574 PA AMERICAN WATER COMPANY	\$345.29	6162023	Comp	R
00069767	06/16/23	574 PA AMERICAN WATER COMPANY	\$1,169.51	6152023	Comp	R
00069768	06/16/23	574 PA AMERICAN WATER COMPANY	\$1,008.62	6162023	Comp	R
00069769	06/16/23	11443 AV LAUTTAMUS COMMUNICATIONS INC A.V. Lauttamus Communications & Sec	\$48.00	6162023	Comp	R
00069770	06/16/23	12900 Agora Cyber Charter School	\$1,282.99	6162023	Comp	R
00069771	06/16/23	9757 ALL-PHASE ELECTRIC SUPPLY	\$594.20	6162023	Comp	R
00069772	06/16/23	9884 AT&T MOBILITY	\$2,298.61	6162023	Comp	R
00069773	06/16/23	1341 AIU Allegheny Intermediate Unit	\$1,042.50	6162023	Comp	R
00069774	06/16/23	7578 BATTERIES PLUS BULBS-#191 BATTERIES PLUS PITTSBURGH	\$124.26	6162023	Comp	R
00069775	06/16/23	14284 Baudville, Inc.	\$216.16	6162023	Comp	R
00069776	06/16/23	64 D. H. BERTENTHAL & SON	\$146.28	6162023	Comp	R
00069777	06/16/23	299 BOROUGH OF GREEN TREE	\$1,298.97	6162023	Comp	R
00069778	06/16/23	13395 Busy Beaver Building Centers, Inc.	\$323.27	6162023	Comp	R
00069779	06/16/23	10188 CDW Government LLC, CDW Government CDW Government	\$49.98	6162023	Comp	R
00069780	06/16/23	14840 Common Ground - Carma/Bernard Lamm Common Ground	\$5,177.07	6162023	Comp	R
00069781	06/16/23	14820 ANDREW DEIMEL	\$491.25	6162023	Comp	O
00069782	06/16/23	12819 DESIREE BURNS Desiree Burns	\$205.93	6162023	Comp	R
00069783	06/16/23	13972 ESTOCIN TRANSPORTATION SERVICES LLC	\$31,968.00	6162023	Comp	R
00069784	06/16/23	5207 FILTECH INC	\$1,119.14	6162023	Comp	R
00069785	06/16/23	4710 GEORGE M KEY ARCO INC	\$948.15	6162023	Comp	R
00069786	06/16/23	14844 Houchens Food Group, Inc.	\$56.61	6162023	Comp	R
00069787	06/16/23	13955 DON MILITZER Lily & Don Militzer	\$900.00	6162023	Comp	R
00069788	06/16/23	14458 EMILY MENARDI	\$830.00	6162023	Comp	R
00069789	06/16/23	7494 AMY TORCASO	\$336.00	6162023	Comp	R
00069790	06/16/23	13484 JESSICA DOBSON	\$1,283.45	6162023	Comp	R
00069791	06/16/23	232 J C EHRlich COMPANY INC	\$608.89	6162023	Comp	R
00069792	06/16/23	6882 KEVIN GALLAGHER	\$450.97	6162023	Comp	R
00069793	06/16/23	363 JOSTENS	\$48.10	6162023	Comp	R
00069794	06/16/23	5238 KERRY KARAPANDI	\$124.19	6162023	Comp	R
00069795	06/16/23	13429 Kinetics Audio, LLC KINETICS AV	\$17,540.00	6162023	Comp	R
00069796	06/16/23	12008 LOWES BUSINESS ACCT/GECRB LOWES BUSINESS ACCT/SYNCRB	\$433.44	6162023	Comp	R

Date: 08/09/23

Time: 14:07:03

Keystone Oaks School District
June 2023 Combined Check Register 2022-2023

Page: 4

BAR016c

Check Dates 06/01/23 - 06/30/23

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
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00069797	06/16/23	420 MATTHEWS BUS CO	\$255,692.02	6162023	Comp	R
00069798	06/16/23	14220 McKeesport Tigers Cross Country	\$200.00	6162023	Comp	R
00069799	06/16/23	14848 Leone, Michelle Michelle Leone	\$1,250.00	6162023	Comp	R
00069800	06/16/23	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$52.04	6162023	Comp	R
00069801	06/16/23	574 PA AMERICAN WATER COMPANY	\$1,114.66	6162023	Comp	R
00069802	06/16/23	10994 MATTHEW PARADISE	\$40.87	6162023	Comp	R
00069803	06/16/23	11639 PETROLEUM TRADERS CORP	\$12,181.61	6162023	Comp	R
00069804	06/16/23	14778 Pittsburgh Behavioral Services, Inc	\$5,349.04	6162023	Comp	R
00069805	06/16/23	551 PORT AUTHORITY OF ALLY COUNTY	\$390.00	6162023	Comp	R
00069806	06/16/23	9985 KEVIN PRINCE	\$87.12	6162023	Comp	R
00069807	06/16/23	599 ROLLIER HARDWARE INC	\$92.93	6162023	Comp	V
00069808	06/16/23	13232 REACH CYBER CHARTER SCHOOL Reach Cyber Charter School	\$9,087.87	6162023	Comp	R
00069809	06/16/23	14841 Math Learning Center, The The Math Learning Center	\$6,868.80	6162023	Comp	R
00069810	06/16/23	1341 AIU Allegheny Intermediate Unit	\$2,166.00	6162023	Comp	R
00069811	06/16/23	14850 LaQuatra, Chelsey Chelsey LaQuatra	\$20.00	6162023	Comp	R
00069812	06/16/23	14061 DQE SYSTEMS, INC. DQE COMMUNICATIONS LLC	\$2,310.00	6162023	Comp	R
00069813	06/16/23	14849 Lenox, Dan Dan Lenox	\$509.50	6162023	Comp	R
00069814	06/16/23	14851 McCormick, Erica Erica McCormick	\$149.29	6162023	Comp	R
00069815	06/16/23	363 JOSTENS	\$798.05	6162023	Comp	R
00069816	06/16/23	647 SHERWIN-WILLIAMS	\$102.09	6162023	Comp	R
00069817	06/16/23	11053 STEWART EQUIPMENT SVC INC	\$2,444.30	6162023	Comp	R
00069818	06/16/23	14806 SUNBELT STAFFING - TTF Holdings, LLC SUNBELT STAFFING, LLC	\$2,832.88	6162023	Comp	R
00069819	06/16/23	14711 Wilson Group The Wilson Group	\$8.00	6162023	Comp	R
00069820	06/16/23	12005 TrustPoint International, LLC TrustPoint Translations, LLC	\$454.06	6162023	Comp	O
00069821	06/16/23	12119 UGI ENERGY SERVICES LLC	\$5,334.66	6162023	Comp	R
00069822	06/16/23	14399 URBAN PATHWAYS 6-12 CHARTER SCHOOL	\$2,565.98	6162023	Comp	R
00069823	06/16/23	11442 VOYAGER LEARNING Voyager Sopris Learning	\$1,637.90	6162023	Comp	R
00069824	06/16/23	13021 Ryan Warner	\$467.18	6162023	Comp	R
00069825	06/22/23	13081 AGParts Worldwide, Inc. AGPartsWorldwide, Inc.	\$240.00	62223	Comp	R
00069826	06/22/23	1341 AIU Allegheny Intermediate Unit	\$5,319.50	62223	Comp	R
00069827	06/22/23	14447 BECS-Bldg Envelope Consult/ScientistsLLC	\$3,500.00	62223	Comp	R
00069828	06/22/23	11761 BOROUGH OF GREENTREE	\$883.58	62223	Comp	R
00069829	06/22/23	208 DORMONT BOROUGH Borough of Dormont	\$1,396.15	62223	Comp	O
00069830	06/22/23	571 COLUMBIA GAS OF PA	\$4,058.47	62223	Comp	R
00069831	06/22/23	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$12,765.49	62223	Comp	R
00069832	06/22/23	5207 FILTECH INC	\$12,082.42	62223	Comp	R

Date: 08/09/23
Time: 14:07:04

Keystone Oaks School District
June 2023 Combined Check Register 2022-2023

Page: 5
BAR016c

Check Dates 06/01/23 - 06/30/23

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00069833	06/22/23	14451 Hannah L. Goforth Go Explore Create	\$1,000.00	62223	Comp	R
00069834	06/22/23	12901 Andrea Helms	\$870.00	62223	Comp	R
00069835	06/22/23	13952 Jennifer Houtz JENNIFER HOUTZ	\$780.00	62223	Comp	R
00069836	06/22/23	12909 KELLY SERVICES INC KELLY SERVICES INC	\$11,057.58	62223	Comp	R
00069837	06/22/23	11774 MAIELLO BRUNGO & MAIELLO LLP	\$5,564.00	62223	Comp	R
00069838	06/22/23	420 MATTHEWS BUS CO	\$4,504.80	62223	Comp	R
00069839	06/22/23	11894 NOVA SPORTS	\$3,179.40	62223	Comp	R
00069840	06/22/23	574 PA AMERICAN WATER COMPANY	\$1,794.42	62223	Comp	R
00069841	06/22/23	1926 PAPER PRODUCTS CO INC	\$1,689.59	62223	Comp	R
00069842	06/22/23	13956 JENNIFER SHAEFFER	\$880.00	62223	Comp	R
00069843	06/22/23	647 SHERWIN-WILLIAMS	\$1,194.20	62223	Comp	R
00069844	06/22/23	14711 Wilson Group The Wilson Group	\$32.00	62223	Comp	R
00069845	06/22/23	13062 UPMC HLTH Plan Fully Ins Wkrs Comp UPMC Health Benefits, Inc.	\$5,926.00	62223	Comp	R
00069846	06/22/23	12414 SARAH WELCH	\$80.70	62223	Comp	R
00069847	06/23/23	420 MATTHEWS BUS CO	\$249.40	62323	Comp	R
00069848	06/23/23	465 NASSP	\$385.00	62323	Comp	R
00069849	06/23/23	3695 ORIENTAL TRADING OTC Brands, Inc.	\$6.99	62323	Comp	R
00069850	06/26/23	14715 AOT, Inc. - Assoc Occupational Therapist AOT, Inc.	\$17,582.67	62623	Comp	R
00069851	06/26/23	1341 AIU Allegheny Intermediate Unit	\$250.00	62623	Comp	R
00069852	06/26/23	299 BOROUGH OF GREEN TREE	\$664.89	62623	Comp	R
00069853	06/26/23	9203 THE BRADLEY CENTER	\$4,005.10	62623	Comp	R
00069854	06/26/23	9298 CONSOLIDATED COMMUNICATIONS	\$1,435.31	62623	Comp	R
00069855	06/26/23	13511 DIRECT ENERGY BUSINESS - GAS DIRECT ENERGY BUSINESS	\$4,090.60	62623	Comp	R
00069856	06/26/23	363 JOSTENS	\$2,780.40	62623	Comp	R
00069857	06/26/23	7502 Banksville Express now J.B. Kreider Prin Kreider Express Printing	\$393.00	62623	Comp	R
00069858	06/26/23	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$2,244.31	62623	Comp	R
00069859	06/26/23	12907 PA Virtual Charter School Pennsylvaina Virtual Charter School	\$3,902.43	62623	Comp	R
00069860	06/26/23	14806 SUNBELT STAFFING - TTF Holdings, LLC SUNBELT STAFFING, LLC	\$5,471.13	62623	Comp	R
00069861	06/26/23	4703 WESLEY FAMILY SERVICES	\$3,800.00	62623	Comp	R
00069862	06/28/23	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$21,142.21	62823	Comp	R
00069863	06/28/23	14308 Gia Publications, Inc.	\$194.70	62823	Comp	R
00069864	06/28/23	420 MATTHEWS BUS CO	\$1,054.40	62823	Comp	O
00069865	06/28/23	12631 PEOPLES NATURAL GAS	\$1,369.63	62823	Comp	R
00069866	06/28/23	14449 RIVERS OF STEEL HERITAGE CORPORATION RIVERS OF STEEL HERITAGE CORP.	\$361.05	62823	Comp	R
00069867	06/28/23	10935 STAPLES ADVANTAGE STAPLES BUSINESS CREDIT	\$66.22	62823	Comp	R

Date: 08/09/23
Time: 14:07:04

Keystone Oaks School District
June 2023 Combined Check Register 2022-2023

Page: 6
BAR016c
Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
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10-0101-001-001-00-000-000 Cash -FNB - General Fund

Totals For Bank Account 10-0101-001-001-00-000-000 Cash -FNB - General Fund

Balance Sheet 867,240.34 Expenditure 0.00 Revenue 0.00

	Total	Count		Total	Count
Outstanding	3,429.46	5	Computer Check	867,240.34	182
Reconciled	863,717.95	176	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	92.93	1			
	867,240.34	182		867,240.34	182

Date: 08/09/23
Time: 14:07:04

Keystone Oaks School District
June 2023 Combined Check Register 2022-2023

Page: 7
BAR016c

Check Dates 06/01/23 - 06/30/23

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
29-0101-001-000-00-000-000 CASH - FNB ATHLETICS						
00003448	06/01/23	123 CENTURY SPORTS INC	\$299.00	6123	Comp	R
00003449	06/01/23	11894 NOVA SPORTS	\$4,498.10	6123	Comp	R
00003450	06/01/23	14699 South Allegheny Athletic Department	\$200.00	6123	Comp	R
00003451	06/07/23	13940 J&J SPORTS PROMOTIONS	\$230.00	672023	Comp	R
00003452	06/07/23	363 JOSTENS	\$1,426.82	672023	Comp	R
00003453	06/07/23	11818 PITTSBURGH TROPHY COMPANY INC	\$156.86	672023	Comp	O
00003454	06/16/23	7420 UPMC	\$6,788.00	6162023	Comp	O
00003455	06/22/23	13753 TEAM FITZ GRAPHICS	\$32.00	62223	Comp	R

Totals For Bank Account 29-0101-001-000-00-000-000 CASH - FNB ATHLETICS

Balance Sheet 13,630.78

Expenditure 0.00

Revenue 0.00

	Total	Count		Total	Count
Outstanding	6,944.86	2	Computer Check	13,630.78	8
Reconciled	6,685.92	6	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
			<hr/>		
		13,630.78			8
		8			13,630.78
					8

Date: 08/09/23
Time: 14:07:04

Keystone Oaks School District
June 2023 Combined Check Register 2022-2023

Page: 8
BAR016c

Check Dates 06/01/23 - 06/30/23

Check # 00003360 - 99984284

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
50-0101-001-000-00-000-000 CASH - FNB Cafeteria						
00009754	06/22/23	13919 ALFRED NICKLES BAKERY INC. ALFRED NICKLES BAKERY INC.	\$1,337.88	62223	Comp	R
00009755	06/22/23	13911 HERSHEY CREAMERY CO.	\$282.94	62223	Comp	R
00009756	06/22/23	11725 US FOODS INC	\$10,252.22	62223	Comp	R
00009757	06/28/23	14384 Gold Star Foods	\$677.08	62823	Comp	R
00009758	06/28/23	11896 SCHNEIDER'S DAIRY INC SCHNEIDER'S DAIRY, INC.	\$5,327.88	62823	Comp	R

Totals For Bank Account 50-0101-001-000-00-000-000 CASH - FNB Cafeteria

Balance Sheet 17,878.00

Expenditure 0.00

Revenue 0.00

	Total	Count		Total	Count
Outstanding	0.00	0	Computer Check	17,878.00	5
Reconciled	17,878.00	5	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
17,878.00		5	17,878.00		5

Date: 08/09/23
Time: 14:07:44

Keystone Oaks School District
July 2023 Combined Check Register 2023-2024

Page: 1
BAR016c

Check Dates 07/01/23 - 07/31/23

Check # 00003456 - 99982946

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00069868	07/06/23	13662 AQUA FILTER FRESH, INC.	\$243.10	7623	Comp	R
00069869	07/06/23	43 ASCD ASCD	\$89.00	7623	Comp	R
00069870	07/06/23	1341 AIU Allegheny Intermediate Unit	\$150.00	7623	Comp	R
00069871	07/06/23	13014 American Fitness&Sport Supply -The Fitne	\$1,450.00	7623	Comp	V
00069872	07/06/23	48 B & R POOLS & SWIM SHOP	\$536.00	7623	Comp	R
00069873	07/06/23	7578 BATTERIES PLUS BULBS-#191 BATTERIES PLUS PITTSBURGH	\$57.62	7623	Comp	R
00069874	07/06/23	14852 Blazepod, Inc	\$149.99	7623	Comp	R
00069875	07/06/23	9735 CPI CRISIS PREVENTION INSTITUTE, INC	\$200.00	7623	Comp	R
00069876	07/06/23	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$4,736.64	7623	Comp	R
00069877	07/06/23	14712 DE LAGE LANDEN FINANCIAL SVC, INC De Lage Landen Financial SVC, Inc.	\$6,582.78	7623	Comp	R
00069878	07/06/23	14052 EDPUZZLE	\$7,890.00	7623	Comp	R
00069879	07/06/23	7279 ERZEN ASSOCIATES INC	\$380.00	7623	Comp	R
00069880	07/06/23	4513 FASTSIGNS	\$109.02	7623	Comp	R
00069881	07/06/23	14730 Health e Tools, LLC	\$4,682.50	7623	Comp	R
00069882	07/06/23	13362 Allyson Hepler	\$1,005.00	7623	Comp	R
00069883	07/06/23	420 MATTHEWS BUS CO	\$65,484.76	7623	Comp	O
00069884	07/06/23	4919 MR JOHN	\$141.00	7623	Comp	R
00069885	07/06/23	12863 Medial Rescue Team South Authority Medical Rescue Team South Authority	\$950.00	7623	Comp	R
00069886	07/06/23	14458 EMILY MENARDI	\$40.00	7623	Comp	R
00069887	07/06/23	12928 Kenneth Monz	\$847.40	7623	Comp	O
00069888	07/06/23	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$683.42	7623	Comp	R
00069889	07/06/23	13508 NAESP PA PRINCIPALS ASSOCIATION	\$605.00	7623	Comp	R
00069890	07/06/23	1926 PAPER PRODUCTS CO INC	\$4,660.77	7623	Comp	R
00069891	07/06/23	9147 PSBA Pennsylvania School Boards Assoc.	\$16,562.97	7623	Comp	R
00069892	07/06/23	12844 PowerSchool Group LLC PowerSchool Group LLC	\$7,483.32	7623	Comp	R
00069893	07/06/23	14272 ROCHESTER 100 INC.	\$495.00	7623	Comp	R
00069894	07/06/23	647 SHERWIN-WILLIAMS	\$91.29	7623	Comp	R
00069895	07/06/23	8773 STEEL CITY MOWER & PLOW	\$94.55	7623	Comp	R
00069896	07/06/23	7117 TK Elevator Corporation TK Elevator Corporation	\$962.00	7623	Comp	R
00069897	07/06/23	4722 PENN STATE UNIVERSITY The Pennsylvania State University	\$50.00	7623	Comp	R
00069898	07/06/23	733 Tri State Bleacher Maintenance	\$2,550.00	7623	Comp	R
00069899	07/06/23	7424 UNIVERSITY OF PITTSBURGH University of Pittsburgh	\$1,800.00	7623	Comp	R
00069900	07/06/23	644 ALCOSE CREDIT UNION	\$1,262.42	2	Comp	R
00069901	07/06/23	11197 AMERICAN DREAM FUND	\$40.00	2	Comp	R
00069902	07/06/23	575 KEYSTONE OAKS EDUCATION ASSN	\$16,027.76	2	Comp	R
00069903	07/06/23	587 KEYSTONE OAKS ESPA-LOCAL	\$639.10	2	Comp	R
00069904	07/06/23	2817 PSEA S-PAC	\$3,108.00	2	Comp	R
00069905	07/06/23	922 SEIU LOCAL32BJ	\$985.00	2	Comp	R

Date: 08/09/23

Time: 14:07:45

Keystone Oaks School District
July 2023 Combined Check Register 2023-2024

Page: 2

BAR016c

Check Dates 07/01/23 - 07/31/23

Check # 00003456 - 99982946

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00069906	07/06/23	361 JORDAN TAX SERVICE INC	\$3,699.85	3	Comp	R
00069907	07/07/23	14856 Pride Cheer Gym LLC	\$687.50	7723	Comp	R
00069908	07/07/23	118 CASTLE SHANNON BOROUGH CASTLE SHANNON BOROUGH GENERAL FUND	\$1,414.50	7723	Comp	R
00069909	07/07/23	14821 ChromebookParts.com-PC Parts Plus,LLC ChromebookParts.com	\$1,228.77	7723	Comp	R
00069910	07/07/23	13371 Danial Amman Daniel Amman	\$240.93	7723	Comp	R
00069911	07/07/23	9149 DELL FINANCIAL SERVICES Dell Marketing L.P.	\$1,247.81	7723	Comp	R
00069912	07/07/23	13937 MICHAEL LINNERT	\$319.64	7723	Comp	R
00069913	07/07/23	11090 TIMOTHY L SHERIDAN	\$79.99	7723	Comp	R
00069914	07/07/23	11655 WILLIAM STROPKAJ	\$100.72	7723	Comp	R
00069915	07/07/23	12551 BRIAN WERNER	\$395.25	7723	Comp	R
00069916	07/24/23	13841 CodeHS, INC. CodeHS, Inc	\$6,800.00	72423	Comp	R
00069917	07/24/23	13257 JOSEPH KUBIAK	\$319.64	72423	Comp	R
00069918	07/24/23	14859 PRO Knitwear-La Salle Products, Inc	\$431.00	72423	Comp	O
00069919	07/24/23	10274 ELIZABETH SALIMBENE	\$976.50	72423	Comp	R
00069920	07/24/23	14182 DAVID THOMAS	\$65.90	72423	Comp	O
00069921	07/24/23	13446 Triangle Roofing Corporation Triangle Roofing, Inc.	\$288,200.00	72423	Comp	R
00069922	07/25/23	574 PA AMERICAN WATER COMPANY	\$1,004.76	7252023	Comp	R
00069923	07/25/23	574 PA AMERICAN WATER COMPANY	\$388.64	7252023	Comp	R
00069924	07/25/23	574 PA AMERICAN WATER COMPANY	\$637.22	7252023	Comp	R
00069925	07/25/23	574 PA AMERICAN WATER COMPANY	\$530.34	7252023	Comp	R
00069926	07/25/23	11443 AV LAUTTAMUS COMMUNICATIONS INC A.V. Lauttamus Communications & Sec	\$48.00	72523	Comp	O
00069927	07/25/23	9884 AT&T MOBILITY	\$2,384.08	72523	Comp	R
00069928	07/25/23	1341 AIU Allegheny Intermediate Unit	\$6,009.09	72523	Comp	O
00069929	07/25/23	11761 BOROUGH OF GREENTREE	\$1,123.17	72523	Comp	O
00069930	07/25/23	9203 THE BRADLEY CENTER	\$1,124.30	72523	Comp	O
00069931	07/25/23	118 CASTLE SHANNON BOROUGH Borough of Castle Shannon	\$939.20	72523	Comp	O
00069932	07/25/23	208 DORMONT BOROUGH Borough of Dormont	\$992.70	72523	Comp	O
00069933	07/25/23	208 DORMONT BOROUGH Borough of Dormont Stormwater Auth.	\$3,174.00	72523	Comp	O
00069934	07/25/23	13949 EDSYS DBA CITY CHARTER HIGH SCHOOL CITY CHARTER HIGH SCHOOL	\$1,282.99	72523	Comp	O
00069935	07/25/23	571 COLUMBIA GAS OF PA	\$2,306.69	72523	Comp	O
00069936	07/25/23	13104 Commonwealth Charter Academy	\$769.79	72523	Comp	O
00069937	07/25/23	13511 DIRECT ENERGY BUSINESS - GAS DIRECT ENERGY BUSINESS	\$703.62	72523	Comp	O
00069938	07/25/23	14061 DQE SYSTEMS, INC. DQE COMMUNICATIONS LLC	\$2,310.00	72523	Comp	R
00069939	07/25/23	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$63,580.28	72523	Comp	R
00069940	07/25/23	8620 HOME DEPOT CREDIT SERVICES	\$80.21	72523	Comp	O
00069941	07/25/23	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$246,327.99	72523	Comp	R
00069942	07/25/23	12909 KELLY SERVICES INC KELLY SERVICES INC	\$11,257.73	72523	Comp	O

Date: 08/09/23

Time: 14:07:45

Keystone Oaks School District
July 2023 Combined Check Register 2023-2024

Page: 3

BAR016c

Check Dates 07/01/23 - 07/31/23

Check # 00003456 - 99982946

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00069943	07/25/23	14796 Felton/Graham, Kyleigh Kyleigh Graham	\$860.00	72523	Comp	O
00069944	07/25/23	12008 LOWES BUSINESS ACCT/GECRB LOWES BUSINESS ACCT/SYNCB	\$273.60	72523	Comp	O
00069945	07/25/23	425 MRTSA	\$950.00	72523	Comp	O
00069946	07/25/23	14861 Fryer, Marlo Marlo Fryer	\$413.10	72523	Comp	O
00069947	07/25/23	14860 MCANDREWS, MEHALICK, CONNOLLY, HULSE & McAndrews, Mehalick, Connolly,	\$6,000.00	72523	Comp	O
00069948	07/25/23	8386 Mount Lebanon, PA Mount Lebanon, PA	\$3,779.98	72523	Comp	O
00069949	07/25/23	574 PA AMERICAN WATER COMPANY	\$904.22	72523	Comp	R
00069950	07/25/23	13096 PA Distance Learning Charter	\$2,565.99	72523	Comp	O
00069951	07/25/23	12529 PDE PA Dept of Education	\$1,178.00	72523	Comp	O
00069952	07/25/23	12631 PEOPLES NATURAL GAS	\$658.74	72523	Comp	R
00069953	07/25/23	12907 PA Virtual Charter School Pennsylvania Virtual Charter School	\$2,619.44	72523	Comp	O
00069954	07/25/23	14387 Fanning, Genevieve Sharayah Fanning	\$810.00	72523	Comp	R
00069955	07/25/23	13849 DAVE THOMAS	\$317.02	72523	Comp	R
00069956	07/25/23	12119 UGI ENERGY SERVICES LLC	\$713.46	72523	Comp	O
00069957	07/25/23	13062 UPMC HLTH Plan Fully Ins Wkrs Comp UPMC Health Benefits, Inc.	\$6,133.00	72523	Comp	O
00069958	07/25/23	14399 URBAN PATHWAYS 6-12 CHARTER SCHOOL	\$1,282.99	72523	Comp	O
00069959	07/25/23	13228 L.L. Terry Kenneweg US Logo Service	\$1,267.50	72523	Comp	O
00069960	07/25/23	6217 VECTOR SECURITY	\$93.63	72523	Comp	O
00069961	07/25/23	7492 WATSON INSTITUTE	\$3,000.00	72523	Comp	O
00069962	07/25/23	12929 Young Scholars of Western PA Charter Sch	\$12,883.38	72523	Comp	O
>>>>> MISSING CHECKS FROM 00069963 TO 00069967						

Totals For Bank Account 10-0101-001-001-00-000-000 Cash -FNB - General Fund

Balance Sheet 853,712.26

Expenditure 0.00

Revenue 0.00

	Total	Count		Total	Count
Outstanding	140,654.62	33	Computer Check	853,712.26	95
Reconciled	711,607.64	61	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	1,450.00	1			
	853,712.26	95		853,712.26	95

Date: 08/09/23
Time: 14:07:45

Keystone Oaks School District
July 2023 Combined Check Register 2023-2024

Page: 4
BAR016c

Check Dates 07/01/23 - 07/31/23

Check # 00003456 - 99982946

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
29-0101-001-000-00-000-000 CASH - FNB ATHLETICS						
00003456	07/06/23	420 MATTHEWS BUS CO	\$555.60	7623	Comp	O
00003457	07/07/23	13013 Big 8 Conference	\$300.00	7723	Comp	O
00003458	07/25/23	7578 BATTERIES PLUS BULBS-#191 BATTERIES PLUS PITTSBURGH	\$1,035.72	72523	Comp	O
00003459	07/25/23	12308 CENTURY CONFERENCE Century Conference	\$600.00	72523	Comp	R
00003460	07/25/23	12142 FOXES WRESTLING CLUB	\$425.00	72523	Comp	O
00003461	07/25/23	10193 PIAA	\$575.00	72523	Comp	R
00003462	07/25/23	13390 SWC AD's Association	\$75.00	72523	Comp	O
00003463	07/25/23	10171 WPIAL	\$300.00	72523	Comp	O
00003464	07/25/23	9718 MARK ELPHINSTONE	\$2,200.00	72523	Comp	O

Totals For Bank Account 29-0101-001-000-00-000-000 CASH - FNB ATHLETICS

Balance Sheet 6,066.32

Expenditure 0.00

Revenue 0.00

	Total	Count		Total	Count
Outstanding	4,891.32	7	Computer Check	6,066.32	9
Reconciled	1,175.00	2	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
	6,066.32	9		6,066.32	9

Keystone Oaks School District
July 2023 Combined Check Register 2023-2024

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
50-0101-001-000-00-000-000 CASH - FNB Cafeteria						
00009759	07/07/23	13919 ALFRED NICKLES BAKERY INC. ALFRED NICKLES BAKERY INC.	\$95.10	7723	Comp	R
00009760	07/07/23	14384 Gold Star Foods	\$103.00	7723	Comp	R
00009761	07/25/23	14065 CYBER SOFT TECHNOLOGIES, INC.	\$4,970.00	72523	Comp	O

Totals For Bank Account 50-0101-001-000-00-000-000 CASH - FNB Cafeteria

Balance Sheet	5,168.10	Expenditure	0.00	Revenue	0.00
	Total	Count		Total	Count
Outstanding	4,970.00	1	Computer Check	5,168.10	3
Reconciled	198.10	2	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
5,168.10		3	5,168.10		3